



Warrumbungle Shire Council

Council meeting

Thursday, 18 August 2016

**to be held at the Council Chambers,
Binnia Street, Coolah**

commencing at 10.00 am

Mayor

Councillor Peter Shinton

Deputy Mayor

Councillor Murray Coe

COUNCILLORS

Councillor Gary Andrews

Councillor Anne-Louise Capel

Councillor Fred Clancy

Councillor Victor Schmidt

Councillor Chris Sullivan

Councillor Ron Sullivan

Councillor Denis Todd

MANAGEMENT TEAM

Steve Loane (General Manager)

Stefan Murru (Director Corporate & Community
Services)

Kevin Tighe (Director Technical Services)

Leeanne Ryan (Director Development Services)

Warrumbungle Shire Council

Vision

Excellence in Local Government

Mission

We will provide:

- Quality, cost effective services that will enhance our community's lifestyle, environment, opportunity and prosperity.
- Infrastructure and services which meet the social and economic needs and aspirations of the community now and in the future.
- Effective leadership and good governance, by encouraging teamwork, through a dedicated responsible well trained workforce.

We Value

Honesty

Frank and open discussion, taking responsibility for our actions

Integrity

Behaving in accordance with our values

Fairness

Consideration of the facts and a commitment to two way communication

Compassion

Working for the benefit and care of our community and the natural environment

Respect

To ourselves, colleagues, the organisation and the community listening actively and responding truthfully

Transparency

Open and honest interactions with each other and our community

Passion

Achievement of activities with energy, enthusiasm and pride

Trust

Striving to be dependable, reliable and delivering outcomes in a spirit of goodwill

Opportunity

To be an enviable workplace creating pathways for staff development

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – 18 August 2016

NOTICE is hereby given that the **ORDINARY MEETING** of Council will be held on Thursday, 18 August 2016 at the Council Chambers, Binnia Street, Coolah commencing at 10.00am

AGENDA

Welcome

Turn Off Mobile Phones

Order of Business

Forum

Apologies

Disclosure of Interest

 Pecuniary Interest

 Non Pecuniary Conflict of Interest

Reports

Matters of Concern

Reports to be considered in Closed Council

1C Social Media

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STEVE LOANE
GENERAL MANAGER

WARRUMBUNGLE SHIRE COUNCIL

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Matter to be dealt with “in committee”

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The items relates to personnel matters and are classified CONFIDENTIAL under Section 10A(2)(a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters concerning particular individuals (other than councillors)

FURTHER that Council resolve:

- (a) that Council go into closed committee to consider business relating to personnel matters
- (b) that pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2) (a) as outlined above
- (c) that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

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STEVE LOANE
GENERAL MANAGER

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 18 August 2016

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WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 18 August 2016

Item 1 Minutes of Ordinary Council Meeting – 21 July 2016

Division:	Executive Services
Management Area:	Governance
Author:	Acting Manager Administration and Executive Assistant to the General Manager – Tracy Cain and Administration Officer – Erin Player
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2.1 Give communities of the shire opportunities to be informed about and involved in Council's activities and decision making.

PRESENT: Cr Peter Shinton (Chairman), Cr Andrews, Cr Capel, Cr Clancy, Cr Coe, Cr Schmidt, Cr C Sullivan, Cr R Sullivan, Cr Todd, General Manager (Steve Loane), Director Corporate & Community Services (Stefan Murru), Director Technical Services (Kevin Tighe) and Director Development Services (Leeanne Ryan).

In attendance: Acting Manager Administration and Executive Assistant to the General Manager – Tracy Cain (minutes) and Administration Officer – Erin Player (minutes)

Forum

10.01 AM

Barry Johnston discussed sewerage connection to Baradine Showground and road train access to Bugaldie Silo.

10.16 AM

Rosemary Vass discussed CSG employment implications in the local area.

10.26 AM

Leonie Hutchinson discussed replacement of large skip bins with Otto Bins at Coolah Tip.

The General Manager noted that he had received an apology for Councillor Ron Sullivan for the August Council meeting.

The Mayor called for Declarations of Pecuniary Interest and Non Pecuniary Interest

No declarations were made.

REPORTS

Item 1 Minutes of Ordinary Council Meeting – 16 June 2016

01/1617 RESOLVED that the resolutions contained in the Minutes of the Ordinary Council meeting held on 16 June 2016 be endorsed.

Todd/Capel
The motion was put and carried

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 18 August 2016

Item 2 Minutes of Traffic Advisory Committee Meeting held on 23 June 2016

02/1617 RESOLVED:

1. That Council accepts the Minutes of the Traffic Advisory Committee meeting held at Coonabarabran on 23 June 2016.
2. That Council undertakes an assessment of Advisory Warning Signs (speed) on Observatory Road, Coonabarabran.
3. That Council install posts to close off the access road to the property frontage of Bugaldie Store, which will allow the property owner to install their own driveway access at the agreed location between the trees on the island as per the attached map.
4. That Council further investigate the school bus warning signs located on the approaches to Craboon and that the appropriate signage be installed as per the following tabled documents:
 - RMS – Delineation – Section 17 Alignment Signs and Markers
 - RMS Supplement – Road Sign Specifications – AS 1743-2001
 - Warning Sign W6-205 – School Bus Route.
5. That the NSW Police Force monitor, over the next six months, the traffic flow situation at the corner of Binnia and Campbell Streets, Coolah to determine the impact on motorists due to the introduction of traffic bollards.
6. That application for the installation of cyclist warning signs on the Golden Highway between Mendooran and Gilgandra Shire Boundary be referred to RMS Traffic Management for consideration.

Capel/C Sullivan

The motion was put and carried

Item 3 Minutes of Warrumbungle Aerodromes Advisory Committee Meeting –

17 June 2016

03/1617 RESOLVED:

1. That Council accepts the Minutes of the Warrumbungle Aerodromes Advisory Committee Meeting held on 17 June 2016.
2. That Council investigate and report on feasibility of installing and utilising water tanks at the Baradine Aerodrome for fire fighting purposes. The feasibility investigations should include consultation with the following stakeholders; Baradine Airport Committee, Rural Fire Service, Baradine Progress Association, NSW Forestry, National Parks & Wildlife Service.
3. That Council investigate land ownership and proposals for disposal of the existing NDB infrastructure at Coonabarabran Aerodrome.
4. That Council trim and lop the trees that are located on private property at the western end of the Baradine runway.

Todd/Capel

The motion was put and carried

Item 4 Minutes of Robertson Oval Advisory Committee Meeting held on 29 June 2016

04/1617 RESOLVED:

1. That Council accepts the Minutes of the Robertson Oval Advisory Committee meeting held at Dunedoo on 29 June 2016.
2. That funds allocated in the 2016/17 budget for improvement works at Robertson Oval are utilised to engage an architect to develop concept plans suitable for inclusion in a Development Application.

C Sullivan/Coe

The motion was put and carried

Item 5 Notice of Motion Cr Todd

05/1617 A motion was moved by Councillor Todd seconded by Councillor Coe that Warrumbungle Shire Council strongly opposes the banning of greyhound racing by the State

WARRUMBUNGLE SHIRE COUNCIL

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Government and that Council write to the Premier, Minister and Local Member opposing the ban **FURTHERMORE** that Council's actions are referred to the Local and State Greyhound Associations.

The motion was put and carried

Item 6 Coal Seam Gas Titles

A motion was moved by Councillor Schmidt seconded by Councillor Capel that Council writes again to the Honourable Anthony Roberts requesting once again that he extinguish the expired licences **FURTHERMORE** that Council produce a press release to inform the public on the matter.

Councillor Capel withdrew her support for the motion.

The motion lapsed for want of a seconder.

06/1617 RESOLVED that Council receive and note the response received from the Honourable Anthony Roberts, Minister for Industry, Resources and Energy.

Clancy/Coe

The motion was put and carried

Item 7 Extension 2WCR Radio Broadcast Services to Baradine

07/1617 RESOLVED that Council become the temporary licence holder and;

- Provide a small area (the size of a small bar fridge.) to house the broadcast equipment;
- Access to mains power – max power 250 watts;
- Approval to place 2 small antennas on the roof of the Works Depot building;
- A small amount of staff assistance to help 2WCR-FM technical personnel with the installation of antennas and cabling;
- Provide access to 2WCR-FM technical personnel on a periodic basis for equipment maintenance and repair.

Clancy/Capel

The motion was put and carried

Item 8 Council Resolutions Report – July 2016

Received.

Item 9 Monthly Report from Human Resources – July 2016

Received.

11.25 AM

08/1617 RESOLVED that standing orders be suspended to break for morning tea.

Capel/Schmidt

The motion was put and carried

11.49 AM

09/1617 RESOLVED that standing orders be resumed.

C Sullivan/Todd

The motion was put and carried

Item 10 Fit for the Future Financial Criteria Reassessment

10/1617 RESOLVED that Council endorse the revised Fit for the Future Council Reassessment Proposal and that the revised proposal be forwarded to the Office of Local Government incorporating the most current financial data from the 2015/16 financial year.

Schmidt/Capel

The motion was put and carried

WARRUMBUNGLE SHIRE COUNCIL

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Item 11 Emirates Melbourne Cup Tour

Received.

The General Manager acknowledged a request for Council to write a letter of appreciation to the Victoria Racing Club (VRC), Manager Childrens and Community Services and the Community Development Coordinators.

Item 12 Proposed Adjustment to Locality boundaries for Bomera, Binnaway and Dunedoo

11/1617 RESOLVED that Council place on public exhibition for 21 days the following suggested changes to property addressing within Warrumbungle Shire:

1. The creation of a new Locality of Cobbora, with proposed boundaries to align with the current Rural Fire Service brigade boundaries;
2. Proposed adjustment to the locality boundaries of Weetaliba and Ropers Road, with these two localities to be merged into the locality of Binnaway;
3. Proposed adjustment to the boundary of Box Ridge with Box Ridge amalgamated into Binnaway in the south and Purlewaugh in the north;
4. Incorporation of the locality of Bomera into Tambar Springs, with the southern area of Bomera to be included in the locality of Coolah;
5. The proposed renaming of Merotherie Street and the section of Martin Street that aligns with Cobbora Road to Cobbora Road, so that Cobbora Road consistently traverses from the intersection with the Golden Highway through to the Castlereagh Highway intersection in the north.

Schmidt/Andrews

The motion was put and carried

Item 13 Revote Request Capex 2015/16

12/1617 RESOLVED that Council approve the 2015/16 CAPEX revote request totalling \$9.7m.

Andrews/Capel

The motion was put and carried

Item 14 Bank Reconciliation for the month ending 30 June 2016

13/1617 RESOLVED that Council accept the Bank Reconciliation Report for the month ending 30 June 2016.

Capel/Schmidt

The motion was put and carried

12.24 PM

Cr C Sullivan left the room.

12.26 PM

Cr C Sullivan re-joined the meeting.

Item 15 Investments and Term Deposits for Month ending 30 June 2016

14/1617 RESOLVED that Council accept the Investments Report for the month ending 30 June 2016.

Schmidt/Capel

The motion was put and carried

Item 16 Rates Report for Month Ending 30 June 2016

Received.

Item 17 Proposal to Name the following bridges; Kenebri Bridge, Baradine Creek, Mow Creek

15/1617 RESOLVED that the following bridge name proposals are adopted and a name plate installed on either end of each bridge;

- The bridge over Mow Creek on the Binnaway Road is named the Kerr Brothers Bridge.

WARRUMBUNGLE SHIRE COUNCIL

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- The bridge over Baradine Creek on Wangmans Road is named the Wilbur Wangmann Bridge.
- The bridge over Baradine Creek on Worrigal Street Baradine is named the Baradine 150 Year Bridge.

Clancy/Capel
The motion was put and carried

Item 18 Revised Memorandum of Agreement for North West Weight of Loads Group

16/1617 RESOLVED that the General Manager and Mayor are authorised to sign a revised memorandum of agreement with the North West Weight of Loads Committee and that Council's Common Seal is affixed to this agreement.

Todd/Capel
The motion was put and carried

12.42 PM

Councillor Shinton left the meeting and Councillor Coe took the Chair.

Item 19 2015/16 Technical Services Works Program – Road Operations, Urban Services & Water Services

Received.

12.45 PM

Councillor Shinton returned to the meeting and assumed the Chair.

Item 20 Changes to Companion Animals Regulation 2008

17/1617 RESOLVED that Council adopt the fee changes as per the Companion Animals Regulation 2008 for the 2016/17 Financial Year (due to commence on 18 July 2016) as follows;

- Desexed animal – \$53.00
- Pensioner with desexed animal – \$22.00
- Not desexed animal – \$195.00
- Recognised breeder – \$53.00
- Desexed animal sold by pound/shelter – \$26.00.

Capel/Schmidt
The motion was put and carried

Item 21 Changes to Planning Legislation

18/1617 RESOLVED that Council's *Development Control Plan No.1 – Warrumbungle Shire Council – Lighting to Protect Siding Spring Observatory* be rescinded due to the addition and gazettal of *clause 5.14 to Warrumbungle Local Environmental Plan 2013*.

Schmidt/R Sullivan
The motion was put and carried

Item 22 2016/2017 NSW Heritage Grants

19/1617 RESOLVED that Council continue with the Heritage program.

Schmidt/Coe
The motion was put and carried

Item 23 Development Applications

20/1617 RESOLVED that Council note the Applications and Certificates Approved, during June 2016, under Delegated Authority.

Todd/Capel
The motion was put and carried

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 18 August 2016

Matters of Concern

Cr R Sullivan

Nil

Cr Schmidt

- Need a street light in Rundle Street, Coonabarabran.

Cr Clancy

- Issues with Code of Conduct. The GM advised that a Notice of Motion would be required for the next meeting and that the matter is confidential until finalised.

Cr Coe

- Waste situation considered a huge step backwards. Need to relook at situation and put skip bins back at waste centres and utilise the 360L bins for rural runs.
- Email received regarding gravel availability for private use. Request to extract gravel out of gravel pit himself. DTS requested a copy of the email.
- State of Golden Highway. Warrumbungle Shire section a disgrace. A lot of pot holes. Needs heavy patching.

Cr C Sullivan

- Dunedoo waste tip. Why are their two sized Otto Bins out there? Found it inconvenient and that the skip bins were a lot easier to handle.

Cr Andrews

Nil

Cr Capel

- Investigate a back drop to funnel waste into the bins and a lifting device.
- Put out on Twitter and Facebook where the graders are working one week prior to the work.
- We have a connection from our Shire in the Rio Olympics. Gemma Etheridge is playing in the Rugby 7's team.

Cr Todd

- Shade cover for Baradine swimming pool. DTS advised that they were currently looking at a quote for a structure that is 16 m wide x 20 m long. Proposal to be brought back to Council.
- iPad won't hold charge.

Cr Shinton

Nil

1.16 PM

21/1617 RESOLVED:

- (a) that Council go into closed committee to consider business relating to commercial information
- (b) that pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(c) as outlined above
- (c) that correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

Capel/Todd

The motion was put and carried

WARRUMBUNGLE SHIRE COUNCIL

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1.19 PM

22/1617 RESOLVED that Council move out of closed Committee.

Capel/Todd

The motion was put and carried

The following resolutions of Council while the meeting was closed to the public were reported to the meeting by the General Manager.

Item 1C Tender – Allison Bridge Project

23/1617 RESOLVED that the contract for the design and construction of Allison Bridge over Oakey Creek on Black Stump Way, including demolition and removal of existing bridge, is awarded to Waeger Constructions Pty Ltd for construction of a bridge 36 metres long and 10.0metres wide, with regular barrier type, for a price of \$1,013,864m (excl GST).

R Sullivan/Coe

The motion was put and carried

There being no further business the meeting closed at 1.19 pm.

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CHAIRMAN

** It should be noted that Council is aware of a formatting issue with the header in the July Council Business Paper.*

RECOMMENDATION

That the resolutions contained in the Minutes of the Ordinary Council meeting held on 21 July 2016 be endorsed.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 18 August 2016

Item 2 Minutes of Traffic Advisory Committee Meeting held on 28 July 2016

Division:	Technical Services
Management Area:	Technical Services Management
Author:	PA to Director Technical Services – Tracy Cain
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	P13 – Road networks throughout the shire need to be safe, well-maintained and adequately funded.

PRESENT: Cr Peter Shinton (Chair), Senior Constable Steven Chaplin (NSW Police Force), Ms Sharon Grierson (RMS), Mr Colin Harper (Minister's Representative), Mr Kevin Tighe (Director Technical Services), and Mr Bikram Joshi (Manager Asset & Design).

APOLOGIES: Ms Cheyenne O'Brien (RSO) and Ms Chantelle Elsley (RMS).

Chaplin / Harper

IN ATTENDANCE: Mrs Erin Player (Minute Taker).

CONFIRMATION OF MINUTES

01/1617 RECOMMENDED that the minutes of the Traffic Advisory Committee meeting held on Thursday, 23 June 2016 be confirmed.

Chaplin / Harper

BUSINESS ARISING FROM THE MINUTES

The following matters were noted as outstanding:

- Further investigations and site visit to be undertaken of sight distance concerns at the intersection of Digilah Street and Wallaroo Street.
- Council to investigate the preparation of a Rural Bus Stop Policy.
- Alternative treatments to be investigated for discouraging trucks travelling via Binnia Street, Coolah. Traffic counters to be placed at Cunningham and Binnia Streets.
- Black Stump Way – Council request to NHVR that any road in the Warrumbungle Shire that is a 25 metre B Double Route be converted to a 26 metre B Double Route.
- Naming of laneways north and south of Brains Ford, Coonabarabran.
- Timor Road School Bus Stops Review.
- No 1 Break Road – NPWS to erect warning signs on No 1 Break Road and that the other issues within their letter be referred to RMS.
- River Road – B Double Field Trial – July / August Meeting.
- Pavement Markings – Council to renew 'Look' pavement markings at the roundabout in John Street and in Little Timor Street next to the Coonabarabran Bakery.
- Assessment of advisory warnings signs on Observatory Road.
- Installation of bollards in front of Bugaldie Store.

WARRUMBUNGLE SHIRE COUNCIL

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AGENDA ITEMS

a) Request for School Bus Stop Area at 580 Kerrawah Road, Coolah

Council advised there will be road works at that location associated with the Allison Bridge project and a bus pull over area can be constructed at the same time.

02/1617 RECOMMENDED that Council construct a bus pull over area at the intersection at Kerrawah Road and Black Stump Way at the time of the Allison Bridge roadworks.
Harper / Chaplin

b) Proposed Bike Week Fun Ride in Coolah – 24 September 2016

The RSO is currently preparing a traffic control plan for Bike Week. RMS advised that the event is a level 3 event and doesn't require a recommendation from the Committee.

c) Road Train Route Proposal – Baradine Road between Baradine and Bugaldie

RMS requested that the applicant follow protocols and submit an application into the NHVR.

03/1617 RECOMMENDED that the applicant is advised that application through the National Heavy Vehicle Regulator must be made to have the Baradine Road between Bugaldie and Baradine open to Road Train trucks. In the meantime assessment of the proposed route is undertaken.

Harper / Chaplin

d) RSO Monthly Report – July 2016

The RSO Monthly Report was received and noted and in particular the following points were discussed:

- The School Bus Stop Policy Guidelines has been amended and sent to RMS for review and comments.
- September is Bike Week and there are specific events in Coonabarabran and Coolah.
- Graduate licence scheme at Coonabarabran and Coolah High School.
- Video clips on child restraints still need to be placed on You Tube and uploaded on council website etc.
- The RSO has a 15 min time slot each week to present on 2WCR Radio.

GENERAL BUSINESS

The following matters were raised without Resolution:

- Relocation of No Parking sign in John Street near new kerbing works.

10.50am

The Committee adjourned to view a B Double truck trial on River Road. Committee members provided informal advice to Council's Road Manager about the B Double Route proposal.

Council Road Manager will make the application to NHVR to gazette River Road as a B Double route between the property 'Dalyup' and the intersection of Purlewaugh Road and River Road with the following constraints:

- o For vehicles travelling east on Purlewaugh Road, no left turn from Purlewaugh Road onto River Road.
- o No right turn from River Road onto Purlewaugh Road.

There being no further business the meeting closed at 12.45pm.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – 18 August 2016

The next meeting is to be held on Thursday, 25 August 2016 in the Gallery Meeting Room, Coonabarabran commencing 10.00am.

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CHAIRMAN

RECOMMENDATION

1. That Council accepts the Minutes of the Traffic Advisory Committee meeting held at Coonabarabran on 28 July 2016.
2. That Council construct a bus pull over area at the intersection at Kerrawah Road and Black Stump Way at the time of the Allison Bridge roadworks.
3. That the applicant is advised that application through the National Heavy Vehicle Regulator must be made to have the Baradine Road between Bugaldie and Baradine open to Road Train trucks. In the meantime assessment of the proposed route is undertaken.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 18 August 2016

Item 3 Minutes of Plant Advisory Committee Meeting held on 21 July 2016

Division:	Technical Services
Management Area:	Technical Services Management
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 – Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan.

PRESENT: Cr Murray Coe (Chair), Cr Ron Sullivan, Cr Gary Andrews, Cr Fred Clancy, Cr Chris Sullivan, Mr Steve Loane (General Manager), Mr Kevin Tighe (Director Technical Services), Mr Stefan Murru (Director Corporate Services) and Mr Chris Staniforth (Acting Manager Fleet Services).

APOLOGIES: Nil.

CONFIRMATION OF MINUTES

1/1617 RECOMMENDED that minutes of the Plant Advisory Committee meeting held on Thursday, 21 April 2016 be accepted.

Sullivan/Andrews

BUSINESS ARISING FROM THE MINUTES

Nil

AGENDA ITEMS

a) Replacement of Plant Item No 91 – Excavator

2/1617 RECOMMENDED that Council purchase one (1) Komatsu PC138us-8 Excavator fitted with Rubber Segmented Tracks (Road Liners) and Fleet Management Software from Komatsu Australia Pty Ltd for a price of \$178,628.00 (ex GST) and that Council trade in Plant Item No 91 to Komatsu Australia Pty Ltd for \$58,000.

Sullivan/Andrews

b) Purchase of a 3 Axle Dog Trailer

3/1617 RECOMMENDED that a 3 axle 18.4 tonne capacity trailer is purchased from Sloanebuilt Trailers Pty Ltd for a price of \$54,527 **FURTHER** that a report is brought back on utilisation of the trailer three months after delivery.

Sullivan/Clancy

c) Replacement of Plant Item No 216 – Wide Area Mower – Urban Services Coonabarabran

4/1617 RECOMMENDED that Council purchase one (1) John Deere 1600 Wide Area Mower with four (4) post ROPS and Canopy with Rego Kit from Chesterfield Australia at a price of \$64,704.70 (ex GST) **FURTHER** that Council trade in Plant Item No 216 to Chesterfield Australia for \$17,273.00 (ex GST) resulting in a changeover price of \$47,431.70 being \$2,568.30 under budget.

Clancy/Sullivan

9.10 AM

Councillor Fred Clancy left the meeting.

WARRUMBUNGLE SHIRE COUNCIL

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d) 2015-2016 Plant Utilisation Report
5/1617 **RECOMMENDED** that the Plant Utilisation Report for 2015/16 is noted.

Sullivan/Andrews

GENERAL BUSINESS

The following matters were discussed without Resolution:

- Width of roadside slashers. The merits of wider slashers was discussed and a report sought on 2.5 metre slashers and slashers with features such as folding wings and rounded backs.
- It was noted that replacement of some trucks used in waste operations will be left on hold until further information on operations becomes available.

There being no further business the meeting closed at 9.27 am.

The next meeting is to be held as and when required.

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CHAIR

RECOMMENDATION

1. That Council accepts the Minutes of the Plant Advisory Committee meeting held in Coonabarabran on 21 July 2016.
2. That Council purchase one (1) Komatsu PC138us-8 Excavator fitted with Rubber Segmented Tracks (Road Liners) and Fleet Management Software from Komatsu Australia Pty Ltd for a price of \$178,628.00 (ex GST) and that Council trade in Plant Item No 91 to Komatsu Australia Pty Ltd for \$58,000.
3. That a 3 axle 18.4 tonne capacity trailer is purchased from Sloanebuilt Trailers Pty Ltd for a price of \$54,527 **FURTHER** that a report is brought back on utilisation of the trailer three months after delivery.
4. That Council purchase one (1) John Deere 1600 Wide Area Mower with four (4) post ROPS and Canopy with Rego Kit from Chesterfield Australia at a price of \$64,704.70 (ex GST) **FURTHER** that Council trade in Plant Item No 216 to Chesterfield Australia for \$17,273.00 (ex GST) resulting in a changeover price of \$47,431.70 being \$2,568.30 under budget.
5. That the Plant Utilisation Report for 2015/16 is noted.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 18 August 2016

Item 4 Minutes of the Consultative Advisory Committee Meeting – 2 June 2016

Division:	Corporate and Community Services
Management Area:	Human Resources
Authors:	Human Resources Officer – Leigh Ernest
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF7 Council is presented with a range of organisational challenges including its aging workforce, skills shortages, increasing regulatory demands and the management of risk

PRESENT: James O'Malley (Chairperson, *via teleconference*), Ben Smith, Steve Loane, Deanne Britton, Kelly Dewar

IN ATTENDANCE: Val Kearnes (Manager HR), Leigh Ernest (minute taker)

APOLOGIES: Jamie McKinnon (Union Organiser)

9.20AM

ELECTION OF NEW COMMITTEE

Val Kearnes, as nominated convenor of the election, declared all representative positions vacant.

The following nominations for members of the Committee were received:

Indoor North Representative – Kelly Dewar
Outdoor North Representative – Ben Smith
Indoor South Representative – Rachael Carlyle
Outdoor South Representative – Jim O'Malley
Child Care / Community Services Representative – Deanne Britton
Management Representative – Steve Loane
Jamie McKinnon – Union Organiser

Alternate Delegate Outdoor North – Michael Bacon

RECOMMENDED that the nominations for members and alternate delegate of the Consultative Committee be accepted.

Consensus

The Committee was in agreement that Alternate Delegates are to be nominated, for all positions where possible, at a subsequent meeting of the Consultative Committee.

Consensus

The Committee was in agreement that the positions of DEPA Representative, Outdoor South Representative and LGEA Representative be filled at a subsequent meeting of the Consultative Committee.

Consensus

Nominations were called for the position of Chairperson.

WARRUMBUNGLE SHIRE COUNCIL

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Jim O'Malley was nominated for the position of Chairperson of Consultative Committee by Steve Loane, seconded by Ben Smith. Jim O'Malley accepted the nomination.

No further nominations were received and Jim O'Malley was appointed Chairperson of the Consultative Committee.

Consensus

Nominations were called for the position of Secretary.

Kelly Dewar was nominated for the position of Secretary of the Consultative Committee by Deanne Britton, seconded by Ben Smith. Kelly Dewar accepted the nomination.

No further nominations were received and Kelly Dewar was appointed Secretary of the Consultative Committee.

Consensus

Jim O'Malley resumed the role of Chairperson.

9.29AM

ORDINARY MEETING OF THE CONSULTATIVE COMMITTEE

CONFIRMATION OF MINUTES

RECOMMENDED that the Minutes of the Ordinary Consultative Advisory Committee held on Thursday 8 October 2015 be confirmed.

Loane / O'Malley

AGENDA ITEMS

1. Draft Constitution

The Draft Warrumbungle Shire Council Consultative Committee Constitution was endorsed by the Committee.

Consensus

2. Draft Waste Recycling Operators Working Hours Agreement

Jim O'Malley advised the Committee that Jamie McKinnon (Union Organiser) had stated he was satisfied with the agreement and it should be put to the Committee.

The Draft Waste Recycling Operators Working Hours Agreement was endorsed by the Committee.

Consensus

3. New Policy – Children at the Workplace

The Draft Children at the Workplace Policy was endorsed by the Committee.

Consensus

4. Change of Policy – Recruitment, Selection & Appointment

The Committee was in agreement to the proposed changes to the Permanent Recruitment, Selection and Appointment Policy (P1-2015) V2, Section 2.4 (d) *The procedure of advertising all positions internally first does not apply to Traineeships, Funded positions or Temporary positions.* Internal Staff remain welcome to apply for these positions.

Consensus

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5. Grade Review – Building Certifier

The Committee was in agreement to the proposed change in grade for the position of Building Certifier, from a Grade 13 to a Grade 14.

Consensus

6. Grade Review – Workplace Safety Officer

The position of Workplace Safety Officer underwent a grade review after the position was vacated. Owing to the profile of the position, a minimum requirement of a Certificate IV in Workplace Health and Safety has been added to the essential selection criteria.

The Committee was in agreement to the change in grade, to a grade 10 for the Workplace Health and Safety Officer position.

Consensus

7. Grade – Supervisor Warrumbungle Water Treatment Plants

The Committee was in agreement with the addition of the new position of Supervisor Warrumbungle Water Treatment Plants (Grade 11) to the Organisational Structure.

Consensus

GENERAL BUSINESS

- Consultative Committee training is compulsory for all Committee members and alternative delegates. Training is booked for Thursday 30 June 2016.
- A Committee member identified that the position of Baradine Truck Driver & Water Plant Operator had not been reviewed by the Consultative Committee, as noted in the previous meeting minutes, and requested that it be reviewed at the next meeting.

Meeting Closed 09.45am.

Next meeting to be held on Tuesday 06 September 2016 in the Coonabarabran Office.

.....
JAMES O'MALLEY
Chairperson

RECOMMENDATION

That Council notes the Minutes of the Consultative Advisory Committee meeting held 2 June 2016 in Coonabarabran.

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Item 5 Economic Development and Tourism Advisory Committee Meeting Minutes – 2 August 2016

Division:	Development Services
Management Area:	Development and Tourism
Author:	Manager Economic Development and Tourism – Aileen Bell
CSP Key Focus Area:	Local Economy
Priority / Strategy:	LE3 Implementation of a cost effective tourism and marketing campaign aligned to market research

Meeting commenced 10.40am. Chairperson: Cr Victor Schmidt

Present: A Bell, Cr Victor Schmidt, Cr Anne-Louise Capel, J Young, L Ryan (to 12 noon), L Cutts (to 1.05pm), M Rickert (from 10.50am)

Apologies: K Olsen, A Wherrett, S Edwards, Cr Fred Clancy, K Olsen

2015-16.13 RECOMMENDATION: that the apologies be accepted

**Cutts/Young
CARRIED**

Declaration of Pecuniary and Non Pecuniary Interests: NIL

Minutes of Previous Meeting: circulated

2015-16.23 RECOMMENDATION: that the minutes of 12 April 2016 meeting be accepted

**Young/Cutts
CARRIED**

Business Arising:

Recommendations from previous meeting: All recommendations were resolved by Council

Financial Report:

2015-16.24 RECOMMENDATION: that the Budget Report be accepted

**Bell/Schmidt
CARRIED**

Manager's Report:

2015-16.25 RECOMMENDATION: that maintenance grading of the Dandry and Borambitty Roads to Pilliga Pottery be escalated as Pilliga Pottery is one of the most visited tourist attractions in the Shire and access to the site should be addressed to ensure its continuity.

**Schmidt/Capel
CARRIED**

Inland Rail

2015-16.26 RECOMMENDATION: that Warrumbungle Shire express its concern to the Member for Parkes that Inland Rail offered no economic stimulus to small regional communities and creates another set of difficulties with getting goods to market.

**Young/Capel
CARRIED**

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Spowart and Cooper request for use of images in publication:

2015-16.27 RECOMMENDATION: that Council endorse the action of the Manager EDT in allowing the use of Worlds Largest Solar System Drive imagery in an authors book – minimum publication run on the understanding that copyright will be acknowledged.

**Capel/Young
CARRIED**

The Manager EDT circulated the first draft of the Economic Profile commenced for Warrumbungle Shire – an amalgam of REMPLAN data for use by intending investors etc.

The Murray River Darling Basin submission for a Food Trails brochure for the Western Plains region was successful and work has now commenced on the first draft.

Lifestyle Showcase:

2015-16.28 RECOMMENDATION: that the October date set for Lifestyle Showcase is not achievable; Manager EDT to investigate other dates in consultation with CDC's and community groups.

2015-16.29 RECOMMENDATION: that the Manager investigates the attachment of "Welcome to Campers and Caravanners" to the Welcome to Coonabarabran entrance signs and report to next EDT meeting.

A Strategic Plan for Tourism and Economic Development for Warrumbungle Shire is being developed by the Manager EDT; completion of this plan will require broad consultation and input from communities before presentation to Council.

General Business:

Dark Skies Logo: to be placed on promotional materials.

The meeting closed at 1.15pm. The date for the next meeting will be advised.

RECOMMENDATION

1. That the minutes of 2 August 2016 meeting be accepted
2. That the Budget Report be accepted
3. That maintenance grading of the Dandry and Borambitty Roads to Pilliga Pottery be escalated to ensure the continuity of the Pilliga Pottery.
4. That Council expresses its concern to the Member for Parkes that inland rail offered no economic stimulus to small regional communities and creates another set of difficulties with getting goods to market.
5. That Council endorse the action of the Manager EDT in authorising the use of Worlds Largest Solar System Drive imagery in an authors book – on the understanding that appropriate copyright will be acknowledged.
6. That Council acknowledges that the October 2016 date set for Lifestyle Showcase is not achievable and Manager EDT to investigate other dates in consultation with CDC's and community groups.
7. That the Manager EDT investigates the attachment of "Welcome to Campers and Caravanners" to the Welcome to Coonabarabran entrance signs and report to next EDT meeting.

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Item 6 Baradine Hall 355 Committee Meeting Minutes 2 August 2016

Division:	Development Services
Management Area:	Property and Risk
Author:	Manager Property and Risk – Jennifer Parker
CSP Key Focus Area:	Community and Culture
Priority:	CC3 - Our shire is home to vibrant arts and cultural life of the shire is promoted and supported as an essential aspect of community well-being.

MEETING OPENED: 2:35pm

PRESENT: Councillor Denis Todd (Chair), Nea Worrell, Ted Hayman, John Farrell and Narelle Wood.

ATTENDING: Liz Cutts (Baradine Community Coordinator), Leeanne Ryan (Warrumbungle Shire Council (WSC) Director of Development Services), Jennifer Parker (WSC Manager Property and Risk), Aaron Parker (WSC Manager Projects) and Samantha Warren (WSC Trainee Administration, Property and Risk).

APOLOGIES: Loretta Masman and Matthew Bunner

- 1. ACCEPTANCE of the Minutes of the last meeting**
Recommended **Farrell/ Hayman**
- 2. CAPITAL WORKS – TOILET AND ACCESS PROJECT UPDATE**
Councils Manager Projects discussed the project. The toilet block is now completed and fully operational. There had been a budget saving of approximately \$3,000 which will be reallocated to assist with the payment of the new electrical switch board.
The disabled access ramp will be completed after Moorambilla.
Council's Manager Property and Risk will apply for an Interim Occupational Certificate to enable the hall to be used.
- 3. MAINTENANCE AND REPAIR PROJECTS (MAJOR)**
To be discussed under General Business.
- 4. MAINTENANCE AND REPAIR PROJECTS (MINOR)**
To be discussed under General Business.
- 5. STATUS SEARCH ON OWNERSHIP**
Council's Manager Property and Risk informed the meeting of the Baradine Memorial Hall property status investigation. The Baradine Hall is set on two lots being Lot 2 & Lot 4, Section 23, DP 758051) with the Hall straddling both lots. Council has ownership of Lot 4, with Lot 2 being in the name of the original trustees (now deceased) under the School of Arts Enabling Act, 1902.

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It was discussed with the committee the options Council has to ensure the building complies with current planning laws and Warrumbungle Shire Councils need to gain ownership of Lot 2 to enable the consolidation of both lots.

Baradine Hall 355 Advisory Committee resolved to support Warrumbungle Shire Council to acquire Lot 2, Section 23, DP 758051 to ensure the hall remains an asset of Warrumbungle Shire Council and the community of Baradine.

Recommended

Worrell/Hayman

6. UPCOMING EVENTS

Moorambilla - 8 August 2016 to 23 September 2016

7. GENERAL BUSINESS

- (i) Baradine Progress Committee Coordinator discussed the Regional Capital Arts Grant for \$60,000 with applications closing on 5 September 2016. The committee agreed the update and repair of the change rooms be included as part of an application along with replacement of windows including metal screens to stop vandalism.
- (ii) Discussion was had regarding the Volunteers Grant for the hall. With the hall no longer needing a metal shed for storage it was agreed that the money should be utilised to obtain another cupboard for brooms and cleaning sundry items. Council's Manager Projects will liaise with the Committee regarding information on suitable cupboards.
- (iii) The 200 chairs that were supplied from Kmart have been recalled by the manufacturer due to sharp edges at the base of each chair leg. Warrumbungle Shire Council will contact Kmart to obtain the necessary parts to make the chairs safe to use. The chairs are to be set aside not to be used until they are fixed.
- (iv) Concerns were raised that the new hot water system located outside near the toilets is too exposed. Council's Manager Projects will arrange to have a cage installed around it to reduce the risk of theft and vandalism.
- (v) Council's Manager Projects will arrange for the old toilets to be decommissioned and a lock to be put on both the internal and external toilet doors. These rooms will be used for storage for both the Hall and Baradine Progress Committee.
- (vi) Council's Manager Property and Risk is to arrange for paper hand towel, liquid soap and toilet brushes for the new toilets.

The Baradine Hall 355 Advisory Committee agreed that the Baradine Progress Coordinator should apply to Grain Corp for funding to undertake kitchen upgrades.

Recommended

Hayman/Woods

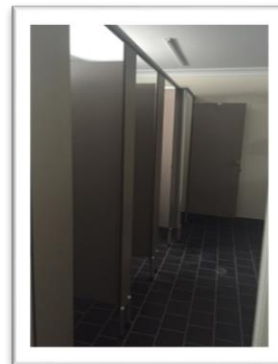
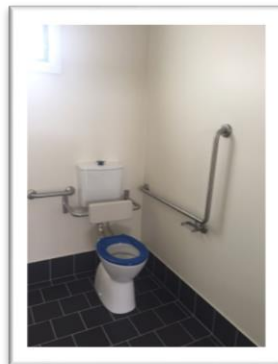
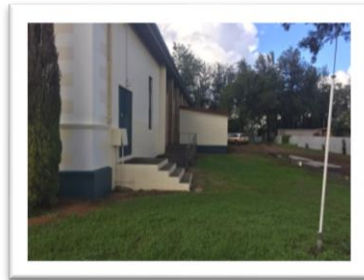
It was recommended that the committee undertaken an inspection of the new toilets at the conclusion of the meeting.

7. NEXT MEETING: TBA

MEETING CLOSED: 3:20pm

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RECOMMENDATION

1. That the minutes of the Baradine Hall Advisory Committee held on 2 August 2016 be accepted and endorsed by Council.
2. That it be noted that Baradine Hall 355 Advisory Committee resolved to support Warrumbungle Shire Council to acquire Lot 2, Section 23, DP758051 to ensure the hall remains an asset of Warrumbungle Shire Council and the Community of Baradine.

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Item 7 Notice of Motion – Waste Collection

Cr Coe has advised that at this meeting of Council he intends moving the following Notice of Motion:

That Council immediately replace half the original number of skip bins at all the transfer stations in the shire. If pollution is a problem then cargo nets or lids be fitted for council staff to remove and replace. Furthermore that Council not proceed with the construction of the MERF until the container deposit scheme has been introduced and the feasibility of such an operation is determined.

Support

I have been receiving constant calls and complaints regarding the unsatisfactory situation in the disposal of bulk waste at the transfer stations. Council needs to address this problem, providing bulk waste disposal facilities. All options for the collection of bulk waste should be investigated.

As I believe there has not been a resolution by council to close the Mendooran land fill, why is this site now considered closed. Surely it could be used as a back-up to remain under 5000 cubic meters at the Coonabarabran land fill site?

COUNCILLOR COE

RECOMMENDATION

For Council's consideration.

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Item 8 Notice of Motion – Waste Management Centres

Cr Clancy has advised that at this meeting of Council he intends moving the following Notice of Motion:

A report should be tabled on all individual waste management centres. This report should also include a summary of recent changes of management to those centres the measured success / dissatisfaction being expressed by resident, and an estimate of Capital expenditure applied to date. Furthermore Councillors require a timetable of future changes being considered and an estimate of Capital required in this process.

Support

Councillors Gary Andrews and Dennis Todd have indicated support.

COUNCILLOR CLANCY

RECOMMENDATION

For Council's consideration.

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Item 9 Notice of Motion – Social Media Resolution No. 285/1516

Cr Clancy has advised that at this meeting of Council he intends moving the following Notice of Motion:

I request that an up to date report on the investigation being conducted in respect of the above mentioned resolution be provided at 18th August Council's Monthly Meeting.

Support

Pls be advised that Councillors Todd and Andrews support lodgement of this motion.

COUNCILLOR CLANCY

RECOMMENDATION

For Council's consideration.

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Item 10 Legal Assistance – Cowra Shire Council

Division:	Executive Services
Management Area:	Executive Services
Author:	Manager Administration & Executive Assistant to GM – Sally Morris
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF5 Council has guaranteed access to diverse sources of funding to address its responsibilities in service planning and delivery

Reason for Report

Council is in receipt of a letter from Local Government NSW (LGNSW) seeking Council's support towards legal assistance for Cowra Shire Council by way of a voluntary contribution of \$382.68.

At Council's meeting held on 17 March 2016 the following report was received by Council:

Item 12 Approval by LGNSW Board of Legal Assistance for Cowra Shire Council

Reason for Report

Council is in receipt of a letter from the Local Government New South Wales (LGNSW) Board seeking Council support towards the legal assistance for Cowra Shire Council by way of a voluntary contribution.

Background

Cowra Shire Council has made application to the Local Government New South Wales (LGNSW) Board for legal assistance under the LGNSW Legal Assistance Policy and Guidelines. The LGNSW Board consider that this matter is of importance to all Local Government throughout the State, as the appeal relates to the interpretation of Council powers under the LG Act to issue notices and orders in circumstances where animal welfare issues are not covered by other laws. As such on 5 February 2016, the LGNSW Board approved Cowra Shire Council's request for financial assistance.

Issues

Cowra Shire Council is currently defending an appeal matter before the Land and Environment Court which relates to a challenge to Council's jurisdiction to issue prohibition orders with regards to animal welfare under Section 124 of the Local Government Act 1993 (LG Act).

Options

Financial contributions will be sought from Councils once this matter has been resolved by the Land and Environment Court, and the costs of the proceeding

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have been determined. However, Council is reminded that there is no obligation to provide assistance.

Financial Considerations

Any financial contribution has not been considered in the 2015/2016 Budget.

RECOMMENDATION

For Council's information.

Background

The March 2016 report informed Council that the Local Government New South Wales Board had approved an application made by Cowra Shire Council for legal assistance to defend an appeal matter under the LGNSW Legal Assistance Policy & Guidelines.

The LGNSW Board considered this matter to be of importance to all local government throughout NSW as the appeal relates to the interpretation of councils' powers under the Local Government Act NSW (the Act) and councils' ability to rely on the Act to issue notices and orders where animal welfare issues are not covered by other laws.

The Land and Environment Court has agreed that councils should be able to issue orders under section 124 of the Act

A copy of the letter received from LGNSW has been forwarded to Councillors under separate cover.

Issues

Financial contributions are now being sought from councils as the Land and Environment Court has resolved this matter and the costs of the proceedings have been determined.

Options

You are reminded that there is no obligation for a council to provide assistance. If Council chooses not to provide assistance, the invoice can be disregarded.

Financial Considerations

LGNSW is seeking a financial contribution of \$382.68. Council has funds available in the Donations budget for the 2016/17 financial year.

RECOMMENDATION

That Council contributes \$382.68 to Local Government NSW to support Cowra Shire Council towards the legal costs incurred in defending an appeal to the Land and Environment Court from the 2016/17 Donations budget.

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Item 11 2016 Local Government NSW Annual Conference

Division:	Executive Services
Management Area:	Executive Services
Author:	Manager Administration and Executive Assistant to GM – Sally Morris
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity

Reason for Report

Local Government NSW (LGNSW) has now announced that the LGNSW Annual Conference will be held Sunday, 16 October to Tuesday, 18 October 2016 at Wollongong. A copy of the the draft program can be located at <http://www.lgsa.org.au/events-training/local-government-nsw-annual-conference>

Background

This event brings together representatives from local government councils across NSW to provide a forum in which to debate important issues pertinent to local communities. It is the event where local councillors come together to share ideas and debate issues that shape the way we are governed.

The conference also provides the opportunity to hear from state and federal government leaders, business representatives, community groups and academics.

Council's Policy provides for the Mayor, General Manager and two (2) Councillors to attend the LGNSW Conference with their partners.

Issues

Nil

Options

Nil

Financial Considerations

The delegates' registration fees for the conference are:

1. Early bird - \$899.00 (closes 31 August 2016)
2. Standard registration - \$999.00

Costs are yet to be determined for accommodation, meals, transport and transfers.

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It is recommended by LGNSW that registration of delegates be undertaken as early as possible to take advantage of the early bird rate and accommodation options. LGNSW further advises that the names of delegates can be substituted later.

RECOMMENDATION

That the Mayor, General Manager and two (2) Councillors, accompanied by their partners, attend the 2016 LGNSW Conference to be held in Wollongong and that all transport, transfers, accommodation and meals be provided as per the Payment of Expenses and Provision of Facilities to Elected Members Policy.

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Item 12 Council Resolutions Report August 2016

Division:	Executive Services
Management Area:	Governance
Author:	Executive Services Administration Officer – Joanne Hadfield
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

The Council Resolution Report includes Council resolutions from August 2014 to July 2016. This report is attached under separate cover. Items completed are noted then deleted from the report in the following month.

Background

The General Manager is responsible for providing the management oversight in relation to all information progressing from appropriate staff to Council via the Business Paper and monthly Council meetings.

Similarly the role of the General Manager is to ensure appropriate information in relation to Council resolutions and deliberations is provided to Directors and relevant staff. After each Council meeting, each Council resolution is allocated to a directorate for responsibility in actioning the particular Council instruction. Directors and Managers then provide feedback to the General Manager as to the progress of these resolutions on a monthly basis.

Resolutions that remain 'In Progress' for a 12 month period will be reported to Council as a separate agenda item with a new Recommendation. This will provide Council staff the opportunity to detail history and issues in the review of outstanding items before Council reconsider the matter.

Issues

This feedback is provided to Council for information purposes.

Options

Nil.

Financial Considerations

Nil.

RECOMMENDATION

For Council's Information.

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Item 13 Progress Report Delivery Program 2015/16 – 2018/19

Division:	Executive Services
Management Area:	Governance
Author:	Executive Services Administration Officer – Joanne Hadfield
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisation structure reflects the vision, directions and priorities outlined in the Community Strategic Plan.

Reason for Report

The 2015/16 six (6) month progress report of the 2015/16-2018/19 Delivery Program (DP) by the General Manager is presented to Council for consideration. The report provides information on the progress, achievements and challenges of Council's programs and services for the 6 months from 1 January 2016 to 30 June 2016.

Background

As per s404 of the Local Government Act Council must have a Delivery Program which:

- details the principal activities to be undertaken by Council to implement the strategies established by the Community Strategic Plan;
- provides for the resources available under the resourcing strategy; and
- includes a method of assessment to determine the effectiveness of each principal activity.

Council is required to establish a new DP after each ordinary election of Councillors for the 4-year period commencing on 1 July following the election. The current revision of the DP is for the period of 2015/16 to 2018/19 and following a public exhibition period was adopted in June 2015. The General Manager must provide progress reports detailing progress against the DP at least every 6 months. The progress report for the first half of the 2015/16 financial year is now complete and has been attached for Council approval.

Issues

Council's Delivery Program details the principal activities to be undertaken by Council over the four year program, and the outcomes Council is expected to achieve in these four years. The DP also provides costings for each of Council's activities and service levels that can be used to measure Council's performance against DP outcomes.

Services levels have been defined for each outcome under each deliverable within the DP, and Council has developed service level benchmarks in line with SMARTER performance measures (i.e service level benchmarks that are **S**pecific, **M**easurable, **A**chievable, **R**elevant, **T**ime-bound and subject to **E**valuation and **R**eassessment).

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It should be noted that service level expectations are subjective, hard to define and differ from individual to individual, and some of the service levels in the current DP may require review at a later date.

Options

Nil

Financial Considerations

Any financial or budget issues related to not meeting service levels are reported in the Quarterly Budget Review Statement for June 2016.

RECOMMENDATION

That Council accepts the 2015/16-2018/19 Delivery Program six (6) month Progress Report to 30 June 2016.

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Item 14 Community Financial Assistance Donations 2016/17 (Round One)

Division:	Executive Services
Management Area:	Governance
Author:	PA to Director Corporate Services – Liz Webster
CSP Key Focus Area:	Community and Culture
Priority:	CC4 There is a high degree of public involvement in community activities including volunteerism.

Reason for Report

Council has a current Donations Policy, as per the Operational Plan 2016/17 whereby donations are made to community and not for profit organisations in the form of waiving of rates, fees and charges or assistance of in-kind works or monetary grants.

Background

The complete list of 2016/17 donations as per Section 356 of the Local Government Act (1993) is noted in the Operation Plan and Delivery Program pages 194 – 198.

Issues

The assessment criterion has been prescribed as follows:

Council will use the following general criteria when considering requests for financial assistance;

- *Activities which address gaps in service or community development;*
- *Activities which promote community development in a multicultural context and seek to address issues of access and equity;*
- *Involvement from volunteers and self help initiatives which build upon Council's contribution;*
- *Consumer / user participation in management of services / activities*
- *Innovative and creative approaches to identified needs; and*
- *Activities, which use Council funding to attract further resources.*

There will be a cap of \$500 for Financial Assistance Grants.

Council will give low priority to following types of requests for financial assistance;

- *Activities/services which do not attempt to become self-supporting where the potential exists through fees or other feasible income – producing activities.*
- *Activities of a purely social nature, which do not address the needs of disadvantaged groups.*
- *Activities which are eligible for support from state- wide or regional parent bodies.*
- *Organisations, which have not observed accountability requirements for past Council assistance.*

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Options

Public submissions were sought from July for this first round 2016/17; which was well promoted on Council's website and local media. To assist Council in its deliberations, a description of the request has been included in the listing of submissions. The following list of applications received is for Council consideration and noted if the applicant has received a Council Donation in 2015/16.

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Round One (1) Financial Assistance Grants

Application Listing					
Ref.	Applicant	Amount Requested	Amount Considered	Description of Project	Previous Donation Received 2015/16 or inclusion in 2016/17 Operational Plan and Delivery Program's Donations Policy
1	Cassilis Polocrosse Club 2016	Not Specified	Not Specified	Sponsorship of the Cassilis Polocrosse Club Event 2016	
2	Dunedoo Area Community Group Inc.	\$375.07	\$375.07	Rates (paid as per agreement with ARTC for use of the Railway Gang Shed)	\$500 Financial Assistance Donation August 2015 (2015/16 Round One) for establishment of Dunedoo Men's Shed - acquittal not received to date
3	Coonabarabran Galaxy Soccer Club	Not Specified	Not Specified	Funds would be used for the purchase of new equipment	
4	Coonabarabran PAI & H Assoc.	\$500	\$500	Purchase a colour printer	Donation of full waste collection charge and waste management charge (as per the 2016/17 Operational Plan and Delivery Program)
5	Coonabarabran PAI & H Assoc.	\$500	\$500	Replace Seating on the grandstand at the Coonabarabran Showground	Donation of full waste collection charge and waste management charge (as per the 2016/17 Operational Plan and Delivery Program)
6	Mendooran Tennis Club	\$500	\$500	Coaching and Skill activities for junior player development	\$500 Financial Assistance Donation August 2015 (2015/16 Round One) for lighting at the Mendooran Tennis Courts - acquittal not received to date
7	Coonabarabran DPS	\$500	\$500	Purchase of Netgear Hard drives totalling \$615	\$500 as per 2016/17 Operational Plan and Delivery Program
8	Dunedoo Sports Club	Not Specified	Not Specified	Sponsorship of Tunes on the Turf, Music Festival to be held at the Dunedoo Sports Club	\$500 Financial Assistance Donation February 2016 (2015/16 Round Two) for installation of cricket cages - acquittal not received to date
9	Mendooran Youth Group	\$500	\$500	Excursion for Mendooran Youth to Dubbo to visit Inflatable World	
10	Mendooran Sports Croups (Touch football and Cricket)	\$500	\$500	Funds to be used for the installation of storage facilities at the Mendooran Sports Oval	\$500 Financial Assistance Donation February 2016 (2015/16 Round Two) for installation of a storage shed at the Mendooran Sporting Oval – acquittal not received to date

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Application Listing					
Ref.	Applicant	Amount Requested	Amount Considered	Description of Project	Previous Donation Received 2015/16 or inclusion in 2016/17 Operational Plan and Delivery Program's Donations Policy
11	The Mendooran Singers	\$304	\$304	Hall hire costs of the Mendooran Hall for the annual Concert to be held 19 November 2016	\$220 Financial Assistance Donation August 2015 (2015/16 Round One) for hall hire - acquittal has been received
12	Mendooran & District Volunteer Rescue Squad Inc.	\$500	\$500	Set up of Mendooran Munchers at the Mendooran Central School (Breakfast Club)	
13	Dunedoo Central School – Duke of Edinburgh Group 2016	\$250	\$250	Welcome Sign at the entrance of Dunedoo Swimming Pool “ Splash into Dunedoo Pool”	Dunedoo Central School receives \$70 toward Annual Prize Night as per the 2016/17 Operational Plan and Delivery Program
14	Mendooran Rodeo Association	\$500	\$500	To assist with cost of installation of an air-conditioning unit at the Showground Multi Use Shed.	
15	Coonabarabran CWA Evening Branch	\$500	\$500	Offset in rates reduction	Coonabarabran CWA – Annual Donation of half the General Rate, Water Access Charge and Sewerage Access Charge as per the 2016/17 Operational Plan and Delivery Program
16	Binnaway Preschool Inc.	\$500	\$500	To assist with catering costs for fundraiser	\$500 Financial Assistance Donation August 2015 (2015/16 Round One) for the installation of a watering system – acquittal not received to date.
17	Coonabarabran Community Christmas	\$500*	\$500*	Community Christmas Celebration/luncheon	*Application also requests Council supply Coonabarabran Town Hall free of charge. (donation of hire costs)
18	Warrumbungle Domestic Violence Committee Inc.	\$500	\$500	To assist with running the “Love Bites” program aimed at 14-16 yr. old students within the Warrumbungle Shire	

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Application Listing					
Ref.	Applicant	Amount Requested	Amount Considered	Description of Project	Previous Donation Received 2015/16 or inclusion in 2016/17 Operational Plan and Delivery Program's Donations Policy
19	Dunedoo District Development Committee	\$500	\$500	Dunedoo Bush Poetry Event - March 2017	\$500 Financial Assistance Donation August 2015 (2015/16 Round One) for the Kookaburra March Centenary - acquittal not received to date *Dunedoo Bush Poetry receives an annual donation of \$500 as per the 2016/17 Operational Plan and Delivery Program
20	Dunedoo District Development Committee	\$500	\$500	To assist the purchase of a digital camera	\$500 Financial Assistance Donation August 2015 (2015/16 Round One) for the Kookaburra March Centenary – acquittal not received to date
21	Dunedoo Tennis Club	\$500	\$500	To assist with the Grand Opening of the new “Hot Shots” courts and updated clubhouse	
22	Dunedoo Central School	Not specified	Not Specified	Sponsorship of the Art for Youth program, established for students Kindergarten to year 10 though both the Dunedoo Central and St Michaels Schools	\$70 toward Annual Prize Night as per the 2016/17 Operational Plan and Delivery Program
23	Mullaley Public School	\$500	\$500	To purchase materials needed to concrete Goal posts and fertilise School Oval	
24	Binnaway Showground Management Committee	\$500	\$500	For payment of Water Rates	\$250 Financial Assistance Donation August 2015 (2015/16 Round One) for payment of water rates – no acquittal required
25	Dunedoo Amateur Swimming Club	\$230	\$230	For a Family Season Ticket to be used as a prize in a fundraiser for the Dunedoo Amateur Swimming Club	\$220 Financial Assistance Donation August 2015 (2015/16 Round One) for a Family Season Ticket acquittal not received to date
26	Coolah Youth and Community Centre	\$500	\$500	To assist with the installation of a crush bar on door to make public building compliant with safety standards	Donation of the full Waste Collection Charge and Waste Management Charge as per the 2016/17 Operational Plan and Delivery Program

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Application Listing					
Ref.	Applicant	Amount Requested	Amount Considered	Description of Project	Previous Donation Received 2015/16 or inclusion in 2016/17 Operational Plan and Delivery Program's Donations Policy
27	Coolah District Development Group	\$500	\$500	Welcome to Coolah kit.	\$500 Financial Assistance Donation August 2015 for the publishing costs of Roy Cameron's Railway History Book - acquittal not received to date
28	Coolah Central School	\$500	\$500	To help cater for community breakfasts targeting fathers, grandfathers and men in the community	\$70 toward Annual Prize Night as per the 2016/17 Operational Plan and Delivery Program
29	Coonabarabran Business Centre & Computer Hospital	\$470	\$470	Build a digital community noticeboard to display in shop window, John Street Coonabarabran.	
30	Friends of Yuluwirri Kids	\$500	\$500	To assist with the purchase of a rainwater tank.	
31	Baradine Anglican Church Playgroup	\$500	\$500	To assist the purchase of toys and equipment for the Baradine Anglican Church Playgroup	*Anglican Church receives donation of one half of the Annual Water Access Charge and Sewerage Access Charge as per the 2016/17 Operational Plan and Delivery Program
Total:		\$11,629.07	\$11,629.07		

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Council has been provided with a copy of each request which have the Reference Number as listed above, under separate cover.

Financial Considerations

The Financial Assistance Grants Round One (1) has a budget of \$10,000.

RECOMMENDATION

For Council deliberation and determination.

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Item 15 Monthly Report from Human Resources – August 2016

Division:	Corporate and Community Services
Management Area:	Human Resources
Authors:	Manager Human Resources – Val Kearnes Learning & Development – Glennis Mangan Acting Workplace Health & Safety – Christine Kennedy
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF7 Council is presented with a range of organisational challenges including its aging workforce, skills shortages, increasing regulatory demands and the management of risk

Reason for Report

This report is to inform Council of activities undertaken by the Human Resources Department and provide an update on the status of Staff Recruitment, Training and Workplace Health and Safety (WHS) matters.

Background

Human Resources are responsible for Recruitment, Learning and Development, Workplace Health and Safety.

No positions have been advertised since the last Council Meeting in July 2016.

The following positions have been filled since last Council meeting:

- Trainee Plant Operator

Resignations

There has been one resignation (a voluntary redundancy) in the organisation since the July Council meeting.

Issues

HR continues to ensure there is a pool of experienced and qualified casuals to fill requirements for staff on leave and areas of Council experiencing periods of high work demands.

LEARNING AND DEVELOPMENT

Training is on schedule for July with staff attending the RMS Yellow Card updates and a Certifiers Course in Dubbo.

The Certificate IV in Leadership and Management is nearing completion with a final catch-up workshop to be held in August. All 10 participants have completed and by all accounts all have thoroughly enjoyed the experience.

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Staff undertaking the Certificate IV in Local Government Administration and the Certificate IV in Business Administration have also successfully completed their qualifications.

The annual Employee competency audits and appraisals are being returned on a progressive basis. As the competency documents are returned individual staff training plans are updated and used for skills analysis and for consideration in the following budget forecast.

Council has employed two new staff members for Service NSW. These staff have attended the compulsory RMS training over a period of three weeks held in Parkes, Dubbo and Narrabri.

A new trainee Plant Operator has also been recruited for Coonabarabran and will commence a Certificate III in Civil Construction Plant Operations.

WORKPLACE HEALTH AND SAFETY

A total of six WHS incidents were reported for July 2016. One has been converted to a claim at this time.

Workers Compensation and Incidents for July:

Directorate	Near Misses	Incidents	New Claims
Corporate and Community Services	-	3	1
Executive Services	-	-	-
Development Services	-	1	-
Technical Services	-	1	-

Investigations are progressing and will be reviewed by MANEX in due course.

More than 25% of the action items from the ChemAlert audit have now been completed, and the action items from the report are expected to be finalised by the end of 2016.

The 2016 StateCover WHS Audit is due for submission during August, with the feedback and results expected during September. This Audit provides a measure of Council's WHS system and identifies focus areas for future improvements. Significant gains were achieved in the 2015 audit, and Council aims to continue to build on these gains in this audit.

RECOMMENDATION

For Council's information.

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Item 16 Bank Reconciliation for the month ending 31 July 2016

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Supervisor Finance – Lisa Grammer
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

The following report provided to Council is a summary of Council's monthly bank reconciliation.

Background

Reconciliations are being completed monthly and balanced, payments and receipts reconcile to the monthly bank statement. They are completed by the Supervisor Finance and signed off by the Chief Financial Officer then referred to the Director Corporate and Community Services for final review as part of Council's Monthly checklist procedures.

Issues

Outstanding deposits refer to cash amounts recorded in Council's General Ledger that have not yet been deposited at the bank. E.g. Direct debit authority receipted in cashbook but not deposited in the physical bank account until the next day.

Unpresented cheques refers to cheques and EFT Payments that have not been processed by the recipient but are recorded as being paid in Council's General Ledger.

Options

Nil

Financial Considerations

At Council's request the Trust Fund bank account and Mayors Bushfire Appeal Bank Account has been separated for the purpose of presenting an accurate balance of Council's funds.

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Summary

Balance per General Ledger – 31 July 2016

General Ledger	Amount
Trust Bank Account	311,052
Bushfire Trust Account	21,721
Bushfire Trust Investment Account	225,652
General Bank Account	1,746,448
Investment At Call General	8,638,106
Investment At Call Water	1,905,000
Investment At Call Sewer	1,967,000
Total per General Ledger	14,814,979

Bank	Balance
<u>General</u>	
Commonwealth General Account	1,581,425
Total – General	1,581,425
<u>Investments</u>	
Term Deposits	12,510,106
Total Investments	12,510,106
Sub Total WSC Operational Accounts	14,091,531

<u>Trust</u>	
Commonwealth Trust Account	311,052
Total – Trust	311,052
<u>WSC Mayors Bush Fire Appeal Trust</u>	
Commonwealth Mayors Fund General Account	21,721
Commonwealth Mayors Fund Savings Account	225,652
Total - WSC Mayors Bush Fire Appeal Trust	247,373
Total All Bank Accounts	14,649,956
<i>Add:</i>	
Outstanding Deposits - General	224,493
Outstanding Deposits - Trust	
Outstanding Deposits – WSC Mayors Bushfire Appeal	
<i>Less:</i>	
Unpresented cheques - General	(59,470)
Unpresented cheques - Trust	
Unpresented cheques- WSC Mayors Bushfire Appeal	
Balance adjusted for outstanding deposits & Un-presented cheques (Final Bank Balance)	14,814,979
Variance between Final Bank Balance and General Ledger	-

WARRUMBUNGLE SHIRE COUNCIL

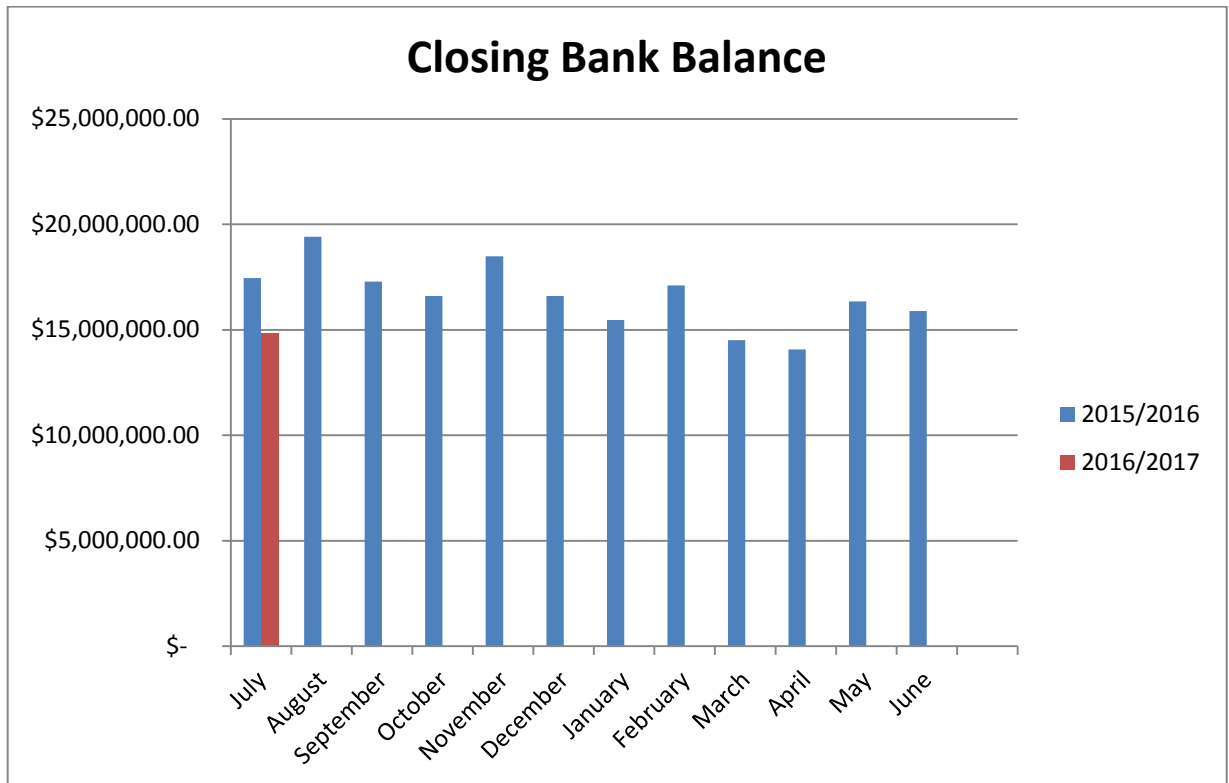
Ordinary Meeting – 18 August 2016

Balance as per Bank Account History as at 31 July 2016

Month	Funds Held in General Account	Funds Held in Trust Account	Mayors Bushfire Appeal Trust Account	Investment	TOTAL	Net of Outstanding Deposits and Un-presented Cheques	End of Month Closing Bank Balance
Jun-16	438,435	310,949	247,131	14,905,065	15,901,580	(6,796)	15,894,784
Jul-16	1,581,425	311,052	247,373	12,510,106	14,649,956	165,023	14,814,979

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RECOMMENDATION

That Council accept the Bank Reconciliation Report for the month ending 31 July 2016.

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Item 16 Investments and Term Deposits for Month ending 31 July 2016

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Supervisor Finance – Lisa Grammer
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

As required by Clause 212 of the Local Government (General) Regulation 2005, the details of all monies invested by Council under Section 265 of the Local Government Act 1993 must be reported to Council at each monthly ordinary meeting.

Background

Council is authorised by S.265 of the Local Government Act (the Act) to invest its surplus funds in the forms of investment notified in an Order of the Minister dated 12 January 2011.

Clause 212 of the Local Government (General) Regulation 2005 (the Regulation) requires a council to provide a written report to the Ordinary Meeting of Council giving details of all monies invested and a certificate as to whether or not the investments have been made in accordance with the Act, Regulations and Council's Investment Policy.

Issues

Comments on Performance for the Month

Term Deposits and At Call Accounts

In accordance with regulatory requirements and Council's Investment Policy, the majority of Council's current investment portfolio continues to be invested in term deposits and at call accounts.

During the month, \$1m of term deposits matured, earning \$1,953 in interest.

At call accounts are used to hold funds for shorter periods and generally are adjusted on a weekly basis to meet cash flow requirements. During the month net transfers of \$1.4m were made from these accounts and \$5,266 interest was received on the balances in the accounts resulting in a month end "At Call" balance of \$3.510m.

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Income Return

The average rate of return on Investments for the month of 2.59% exceeded Council's benchmark Bank Bill Swap Rate (BBSW) of 1.84% by 0.75% or 40.76%.

On a year to date basis, interest received, and accrued, totals \$29,261 which is 8.2% of the annual budget.

Depending upon the timing of forecast cash flows, consideration will be given to investing for higher interest yields.

Options

Nil

Financial Implications

Based on the current investment market and Council's current investment holdings and maturity dates, the average rate of return on Council's investment portfolio will continue to exceed the BBSW benchmark rate.

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Summary

Table 1: Investment Balances as at 31 July 2016

Financial Institution	Lodgement Date	Maturity Date	Total Days	Rating	Yield	Amount
At Call Accounts						
NAB Cash Maximiser #	1-July-16	At Call	at call	AA-	1.64%	1,077,400
ANZ At Call	1-July-16	At Call	at call	AA-	1.60%	1,027,956
Community Mutual Group	1-July-16	At Call	at call	BBB+	2.10%	1,216,317
Westpac General at Call	1-July-16	At Call	at call	AA-	-	-
NAB Eftpos At Call	1-July-16	At Call	at call	AA-	-	188,433
						3,510,106
Term Deposits						
NAB	29-Apr-16	03-Aug-16	96	AA-	3.05%	1,000,000
NAB	11-May-16	09-Aug-16	90	AA-	3.00%	1,000,000
BOQ	31-May-16	29-Aug-16	90	A-	2.80%	1,000,000
NAB	12-May-16	12-Sep-16	123	AA-	3.05%	1,000,000
NAB	13-May-16	13-Sep-16	123	AA-	3.05%	1,000,000
BOQ	31-May-16	28-Nov-16	181	A-	3.00%	2,000,000
CBA	21-Jun-16	22-Aug-16	62	AA-	2.71%	1,000,000
CBA	24-Jun-16	22-Aug-16	59	AA-	2.81%	1,000,000
						9,000,000
TOTAL						12,510,106

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Table 2: At Call and Term Deposits - Monthly Movements

Bank	Opening Balance	Net Placements/ Withdrawals	Interest Accrued/ Received	Closing Balance
NAB Cash Maximiser #	1,575,572	(500,000)	1,828	1,077,400
ANZ At Call	1,026,872	-	1,084	1,027,956
Community Mutual Group	2,213,963	(1,000,000)	2,354	1,216,317
Westpac General at Call	10	(10)	-	-
NAB Eftpos At Call	88,648	99,785	-	188,433
Total at call	4,905,065	(1,400,225)	5,266	3,510,106
Community Mutual	1,000,377	(1,001,953)	1,576	-
NAB	1,005,083	-	2,583	1,007,666
NAB	1,004,098	-	2,541	1,006,639
CBA	1,000,666	-	2,295	1,002,961
CBA	1,000,461	-	2,380	1,002,841
BOQ	1,000,000	2,295	2,372	1,004,667
NAB	1,004,083	-	2,583	1,006,666
NAB	1,004,000	-	2,583	1,006,583
BOQ	2,004,918	-	5,082	2,010,000
Total Term deposits	10,023,686	(999,658)	23,995	9,048,023
Total	14,928,751	(2,399,883)	29,261	12,558,129

Certification of Responsible Accounting Officer

I hereby certify that the investments listed in the report above have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

Responsible Accounting Officer

RECOMMENDATION

That Council accept the Investments Report for the month ending 31 July 2016.

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Item 17 Rates Report for Month Ending 31 July 2016

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Water Officer – Rachael Carlyle
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To report on Council's monthly rates and annual charges collection performance.

Background

Council levies rates and annual charges on an annual basis commencing in the month of July. Council closely monitors the repayment of these rates and annual charges and measures its debt recovery performance for rates and annual charges through the use of the Rates and Annual Charges Outstanding Ratio.

The Office of Local Government (OLG) recommends (via their accepted benchmark) a ratio of less than 5% for Urban and Coastal Councils and less than 10% for Rural Councils. Council's outstanding ratio as at 30 June 2016 was 8.55% which is below the OLG recommended benchmark.

Issues

The outstanding rates and annual charges ratio as at 31 July 2016 is lower than the 10% benchmark proposed by the OLG at 9.16%. The overall outstanding charges ratio as at 31 July 2016 is 11.00%.

In 2015 Council introduced a system that allows Ratepayers the ability to receive and pay their rate notices online, to date 188 ratepayers are utilising this system.

Options

For Council Information

Financial Considerations

A high arrears balance affects Council's cash flow, and represents monies outstanding that Council could be gaining a return on if invested in a term deposit.

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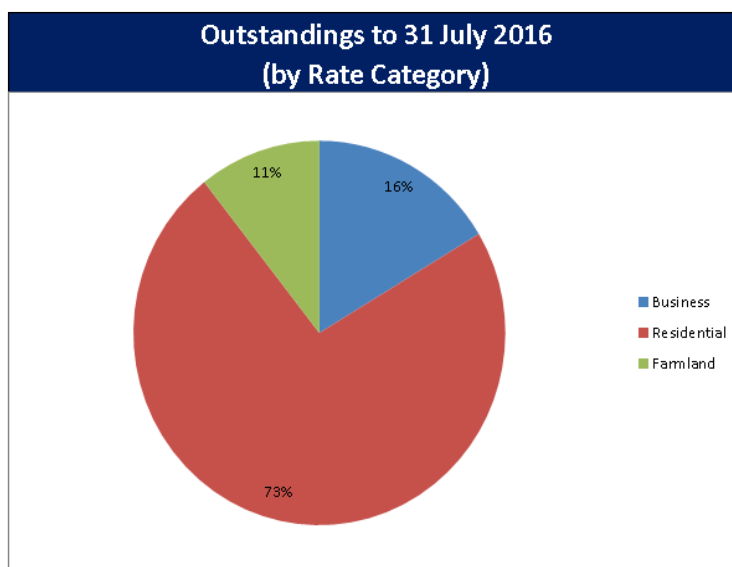
RATE/CHARGE TYPE	RATE ARREARS 2015/16	2016/17 LEVY	Pensioner Write off	Abandoned	Interest	Legal Fees	RATE ARREARS AND NET LEVY	TOTAL PAYMENTS TO DATE	TOTAL OUTSTANDING 2016/17	COLLECTION % 2016/17	Total Arrears as at EOM	Outstanding Rates and Annual Charges %
General	623,133	7,650,871	(161,777)	378	3,348	17,836	8,133,789	(184,524)	7,949,265	2.27%	715,812	8.80%
Water	217,764	1,373,952	(71,006)	(110)	1,135	-	1,521,735	(123,254)	1,398,481	8.10%	188,077	12.36%
Sewerage	92,180	1,062,759	(51,290)	-	515	-	1,104,164	(91,902)	1,012,262	8.32%	69,860	6.33%
Trade Waste	464	8,665	-	-	2	-	9,131	(952)	8,179	10.43%	290	3.18%
Storm Water	-	108,388	-	(1,750)	-	-	106,638	(6,922)	99,716	6.49%	-	0.00%
Garbage	248,844	1,901,305	(106,311)	(221)	1,311	-	2,044,928	(152,351)	1,892,577	7.45%	209,727	10.26%
TOTAL RATES AND ANNUAL CHARGES	1,182,385	12,105,940	(390,384)	(1,703)	6,311	17,836	12,920,385	(559,905)	12,360,480	4.33%	1,183,766	9.16%
Sewer Access (Water Billing)	144,631	300,344	-	1,482	322	-	446,779	(61,742)	385,037	13.82%	84,694	18.96%
Water Consumption	718,090	1,373,032	-	(1,909)	2,280	-	2,091,493	(303,150)	1,788,343	14.49%	415,311	19.86%
Sewer Consumption	40,606	139,696	-	-	64	-	180,366	(21,905)	158,461	12.14%	18,765	10.40%
Trade Waste	38,856	26,000	-	-	11	-	64,867	(14,633)	50,234	22.56%	24,233	37.36%
TOTAL WATER SUPPLY SERVICES	942,183	1,839,072	-	(427)	2,677	-	2,783,505	(401,430)	2,382,075	14.42%	543,003	19.51%
GRAND TOTAL	2,124,568	13,945,012	(390,384)	(2,130)	8,988	17,836	15,703,890	(961,335)	14,742,555	6.12%	1,726,769	11.00%

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Analysis by Council staff has indicated that of the rates and annual charges outstanding amount, 73% relates to residential properties, while 11% relates to farmland and 16% to business.

See graph to the right, and table of outstanding balances by rate group and rate/charge type below for further details.



Rates Type	Rates levy					Water levy				Grand Total
	General	Domestic Waste	Water Access	Trade Waste	Storm Water	Sewer Access	Water Usage	Sewer Usage	Trade Waste	
Business	91,940	30,268	15,147	290	-	39,295	63,159	18,765	24,233	283,097
Residential	443,396	176,493	172,930	-	-	115,259	352,152	-	-	1,260,230
Farmland	180,476	2,966	-	-	-	-	-	-	-	183,442
Total	715,812	209,727	188,077	290	-	154,554	415,311	18,765	24,233	1,726,769

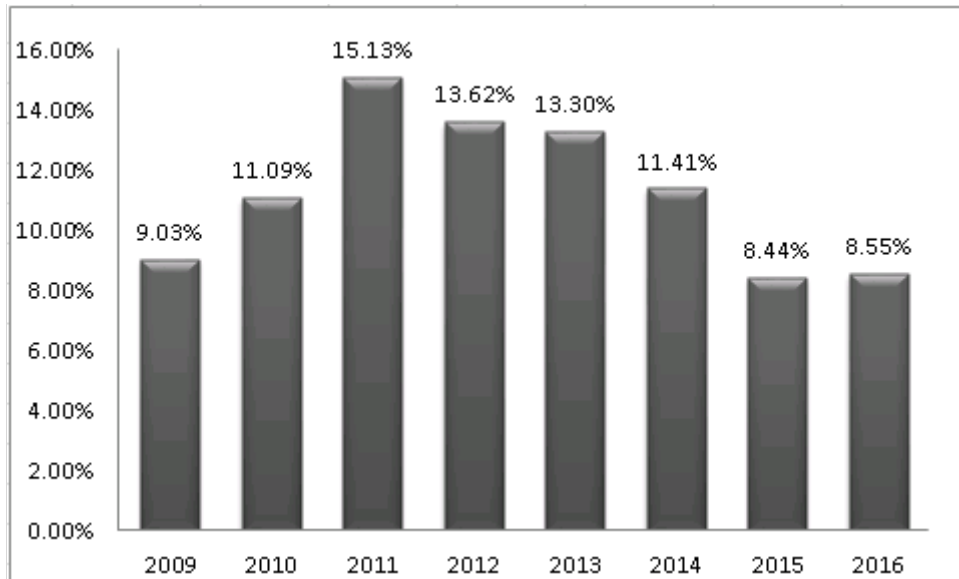
Collection of outstanding rates commences with an overdue letter which is received from Council giving 14 days to pay or contact Council requesting an arrangement, if no payment or contact is made a letter of demand is sent out by Council's Debt Recovery Agency giving 7 days to make a payment or contact Council requesting an arrangement.

Council's historical debt recovery performance as measured by the rates and charges outstanding ratio is detailed in the graph below.

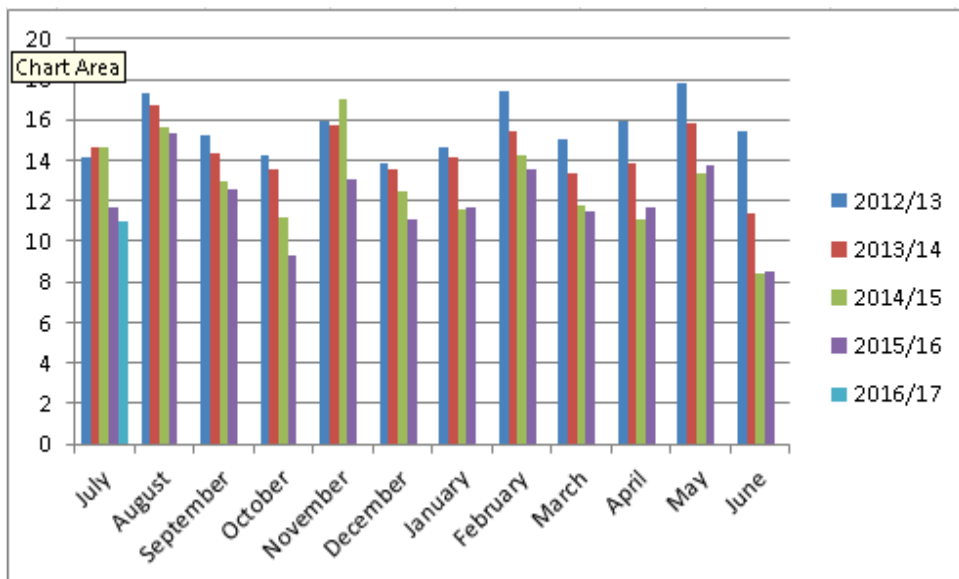
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Graph 1: Ratio by Year



Graph 2: Ratio Month by Month



RECOMMENDATION

For Council's information.

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Item 18 Asset Management and Special Schedule 7

Division:	Corporate and Community Services
Management Area:	Finance
Author:	Director Corporate and Community Services – Stefan Murru
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To present to Council work done to date on Asset Management Improvement at Warrumbungle Shire Council and to seek Council approval for the employment of a temporary Asset Management Officer to assist in the revision of Council's Asset Management Plans (AMP) and the completion of Council's Asset Management Improvement Plan (AMIP).

Background

Council began its Asset Management journey when IP&R was first implemented in 2011/12, and completed its first Asset Management Plan (AMP) in June 2012. This AMP was produced with information available at the time, and was one AMP for all of Council's assets. As this was the first AMP completed by Council, multiple issues with Council's Asset Management processes and information were identified during the completion of the Plan.

As a result of the completion of Council's AMP, the following shortcomings in Council's Asset Management practices were identified:

- Issues with asset data accuracy and completeness;
- Issues around setting asset service levels and condition data;
- Issues with asset accounting;
- Problems around the balance between asset renewals and expansion works, and issues around capital planning and budgeting;
- A lack of benchmarking and asset management knowledge within the organisation;
- The need to identify critical assets and improve asset risk management.

In order to address these issues Council prepared an Asset Management Improvement Plan which set out a list of deliverables that needed to be met to ensure the above issues were addressed.

The importance of asset management has only increased over the last two years with the Fit for the Future (FFF) program placing a lot of emphasis on asset management metrics such as the asset renewal ratio, and the recent push to audit Special Schedule 7. Council was recently audited to identify Council's preparedness for the Special Schedule

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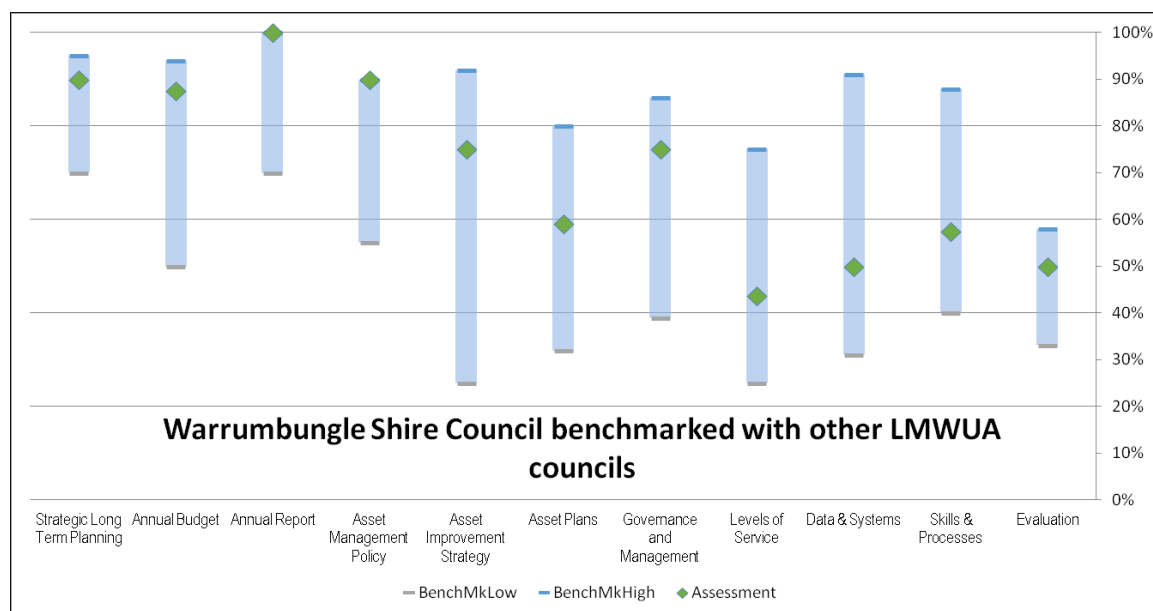
7 audit which has now been pushed out to the 2016/17 financial year. In this audit Council’s level of preparedness was generally found to be “Moderate” with some items coming in as “Low”.

Council as part of the Lower Macquarie Water Utilities Alliance (LMWUA) also carried out an Asset Management Maturity assessment based on the National Asset Management Assessment Framework (NAMAF) model. This assessment was carried out across all member Council’s of the LMWUA group across all asset classes. Council’s results and the comparison with neighbouring Council’s are detailed in the following two tables:

Table 1: NAMAF Results for WSC

Item	Details	Maturity	Maximum	Result
1	Strategic Long Term Planning	18	20	90%
2	Annual Budget	14	16	88%
3	Annual Report	20	20	100%
4	Asset Management Policy	18	20	90%
5	Asset Improvement Strategy	9	12	75%
6	Asset Plans	52	88	59%
7	Governance and Management	21	28	75%
8	Levels of Service	7	16	44%
9	Data & Systems	16	32	50%
10	Skills & Processes	23	40	58%
11	Evaluation	6	12	50%
	Total:	204	304	67%

Table 1: NAMAF Results for all LMWUA Councils



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To date, Council has made significant progress in addressing many of the shortcomings in asset management practices identified during the completion of the original AMP.

Progress to date includes:

- Capturing of road asset data down to segment level, and improvements in land and buildings data, as well as moving available asset data into Council's GIS system;
- Completion of detailed reviews of asset accounting practices, that have assisted in providing more accurate asset and depreciation information for decision making;
- Creation of a capitalisation policy and a move to emphasising capital renewals over capital expansion which has assisted Council in meeting the Asset Renewals Ratio;
- Better benchmarking of asset management data with neighbouring councils due to membership of the LMWUA;
- Initial work in developing service levels for all Council's asset classes.

Issues

Significant progress has been made to date in addressing the AMIP outcomes. Unfortunately, progress on some deliverables has been delayed predominantly due to lack of staffing, and senior staff who generally champion Asset Management being diverted to complete first the Civica Implementation (which has helped in AM) and then Council's FFF program and a record capital program.

The main areas now outstanding for completion are:

- Review of Council's AMP and development of individual asset based AMPs;
- Further data capture for footpaths, stormwater, K&G, bridges and bridge sized culverts, and possibly even minor culverts;
- Data capture of water points, and better pit data;
- Migration of financial asset data into Civica Authority;
- Development of service levels for all assets post completion of the AMPs;
- Development of condition rating programs and methodologies to ensure up to date condition data is available for all asset classes to aid decision making;
- Further identification of critical assets and improvement of current Asset Risk Management Plans;

It has now been recognised that in order to ensure that Council can finalise the review of its AMPs and the completion of its Asset Management Improvement Plan that further resources are required.

Council is of the view that a temporary full time Asset Management Officer position that would be responsible for the collation of AM data and completion of the revised AMPs would assist Council in meeting its requirements under FFF and the move to audit SS7 within the following year or two.

The benefits of Council bringing its AM practices up to industry best practice extend beyond statutory compliance, and it is reasonable to assume that Council can find significant savings in current capital works and maintenance practices as a result of improving its AM practices.

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Council staff are seeking Council to support the appointment of an Asset Management Officer position to be put through Council's consultative committee. This temporary position would be for a time period of up to a maximum of 2 years.

Options

There are no options in regard to the progress report as the report is solely for Council information.

In regard to the employment of a temporary Asset Management Officer, Council can either:

- Approve the employment of the temporary position;
- Not approve the employment of the temporary position.

Assuming the position is not filled Council will struggle to complete the review of its AMPs and the AMIP and this may impact on Council's Fit for the Future proposal going forward.

Financial Considerations

It is expected that the Asset Management Officer position would increase Council's salary costs by the value of the position and will be offset by savings created by this initiative.

Although not directly measurable at this point in time it can reasonably be assumed that there are significant savings to be made by Council if it were to bring its asset management practices up to industry best practice through better utilisation of capital funding and more effective intervention on individual assets to ensure whole of lifecycle costs are minimised.

RECOMMENDATION

It is recommended that Council note progress to date on Asset Management, and supports the employment of a temporary Asset Management Officer to complete the review of Council's Asset Management Plans and assist in the completion of Council's Asset Management Improvement Plan. .

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Item 19 End of Term Report

Division:	Corporate and Community Services
Management Area:	Corporate and Community Services
Author:	Director Corporate and Community Services – Stefan Murru
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To present for Council endorsement Council's draft End of Term Report for the Council term commencing September 2012 to August 2016.

Background

Council as part of the IP&R requirements is required to prepare an End of Term Report in each year where an ordinary election is held. This End of Term report forms part of Council's Annual Report for the year. The requirement to prepare an End of Term report can be found in s.428(2) of the Local Government Act:

"The annual report in the year in which an ordinary election of councillors is to be held must also report as to the council's achievements in implementing the community strategic plan over the previous 4 years".

The End of Term Report provides an opportunity for Council to report against its achievements in implementing the Community Strategic Plan over the previous four years. The End of Term report is therefore a useful tool for both Council and the community to take stock of the achievements made over the past four years as measured by what the community have asked for in their Community Strategic Plan.

Council's End of Term report is organised into the following sections:

PART 1: Introduction – This section provides an overview of the report as well as background information on Council and the Shire;

PART 2: Council's Major Achievements by Directorate – This section summarises Council's major achievements over the previous four years by Directorate;

PART 3: Council's Achievements by CSP Item – This section summarises Council's major achievements over the previous four years by CSP Item.

PART 4: Capital Works – This section lists all capital works completed over the term of Council

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PART 5: Financial Performance – This section summarises Council’s financial performance over the past four years.

Council’s End of Term Report is but one of many of Council’s IP&R documents. These documents include Council’s Community Strategic Plan, Delivery Program, Operational Plan, Long Term Financial Plan, Asset Management Plan and Workforce Management Plan. These documents if read in conjunction with Council’s Financial Statements, Annual Report and QBRs reports provide an intimate view of Council’s operations, Council’s finances, the services provided by Council and how Council plans to remain sustainable into the future.

Issues

According to the IP&R manual a report on the progress on implementation of the Community Strategic Plan (End of Term Report) must be presented at the final meeting of an outgoing council. The LG Act on the other hand requires that this report be incorporated into the Annual Report for the final year of the outgoing Council. Council generally releases its Annual Report in November.

OLG Circular 16-20 released on 27 June 2016 further complicates the matter in that it requires that the End of Term report not be released before the election period as a separate report. OLG Circular 16-20 deals with “Electoral Matter”.

Electoral matter for the purpose of the Local Government (General) Regulation 2005 broadly includes any matter that is intended or likely to affect voting in an election. Council publications that promote the achievements of the council may also potentially fall within the definition of “electoral matter”.

According to OLG Circular, as the presentation of the End of Term report falls within the 40 day “regulated period” proceeding the election, Council should refrain from publishing the End of Term report as a separate publication until after the 10 September elections.

Council has now presented the final draft End of Term report for Council endorsement. Per the requirements of Circular 16-20, the End of Term report has not been placed on the Council website and Council will not release the final endorsed End of Term report until after the election, most likely as an addendum to the Annual Report.

Options

Council can either:

- Endorse the draft End of Term Report as is; or
- Endorse the draft End of Term Report with changes.

Financial Considerations

Nil

RECOMMENDATION

That Council endorse the draft End of Term Report for inclusion in Council’s 2015/16 Annual Report and **FURTHERMORE** that the report is embargoed for release until after the Council election on 10 September 2016.

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Item 20 2015/16 Financial Statements

Division:	Corporate and Community Services
Management Area:	Finance
Author:	Director Corporate and Community Services – Stefan Murru
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To present Council's financial results for the 2015/16 financial year; to request to approve the referral to audit of Council's General Purpose Financial Statements (GPFS) and Special Purpose Financial Statements (SPFS); and to seek Council approval for the "making of the statements" for both the GPFS and SPFS.

Background

Council has now completed its Draft 2015/16 Annual Financial Statements. These Statements have been prepared to comply with the requirements of the Local Government Act 1993, the Australian Accounting Standards, and the Local Government Code of Accounting Practice and Financial Reporting. A copy of the Financial Statements has been provided under separate cover for review by Council. A QBRs format analysis of Council's performance has also been provided as a separate attachment, with a summary in the Financial Considerations section below.

Section 413(2)(c) of the Local Government Act 1993 requires that Council, by resolution, provide statements that the GPFS has been prepared in accordance with the relevant Acts, Standards and Codes of Accounting Practice, and that they present fairly Council's financial position.

A statement must also be made in relation to the SPFS and (also per the requirements for the GPFS) must be made by resolution of Council; signed by the Mayor, at least one other member of the Council, the Responsible Accounting Officer, and the General Manager. The statement by Council must indicate whether or not the Council's SPFS have been prepared in accordance with the following codes/guidelines:

- The Local Government Code of Accounting Practice and Financial Reporting;
- The Department of Local Government guidelines "Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality";
- The NSW Office of Water, Department of Environment, Climate Change and Water Guidelines – "Best Practice Management of Water and Sewerage"; and
- The NSW Government Policy Statement "Application of National Competition Policy to Local Government".

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As indicated above the statements are required to be made to enable the GPFS and SPFS to be submitted for audit. The GPFS and SPFS are also required to be referred to audit per Section 413(1) of the Local Government Act 1993. The audit of Council's Financial Statements is currently scheduled to Commence on the week ending 2 September 2016

Issues

Some of the significant accounting issues addressed in the preparation of the 2015/16 financial statements included:

- The revaluation of Council's structures and community land;
- The review of depreciation assumptions for Council's road network;
- The write off of replaced seal and pavement assets;

Note: financial issues are dealt with in Financial Considerations below.

Options

N/A

Financial Considerations

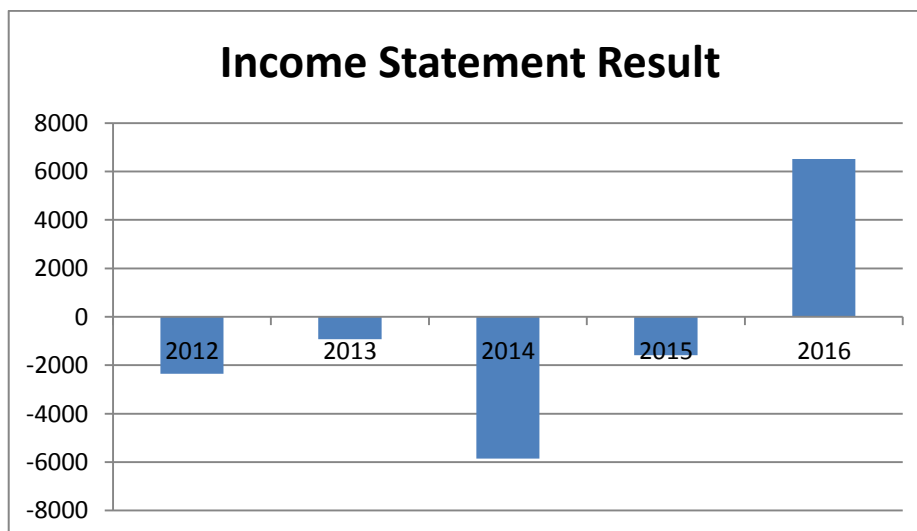
Significant points to note in regard to Council's 2014/15 financial performance are detailed below.

Income Statement Result

Council posted an accrual surplus (including depreciation and other non-cash items) of **\$6.5m**. This is a significant result for Council, and represents the first accrual surplus recorded by Council in over 6 years. The reason for this surplus was twofold:

- A significant increase in grant funding from other levels of government, including \$7m of capital grants and \$2.1m higher than normal R2R funding;
- Savings of over \$1.5m as a result of Council's Fit for the Future Improvement Action Plan.

Details of Council's income statement result over the last 5 years can be found in the table below:



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When compared to the original budgeted surplus of \$13m, this result represents a \$6.5m variance over budget for the 2015/16 financial year. This variance is due mainly to on receipt of approximately \$5.2m of capital grants included in the original budget. Non receipt of these grants was due to the delay in commencement of the TRRRC retirement village in Dunedoo (\$4m), and the delay in receipt of \$2.1m of grants for the construction of Allison Bridge near Coolah.

Cash Result (recurrent)

Details of Council's cash result against budget can be found in the table below:

Line Item	Budget	Actuals	Variance
Revenue	(60,047,747)	(53,700,422)	6,347,325
Expenditure	36,991,024	36,079,816	(911,208)
Capital	26,270,093	15,841,573	(10,428,520)
Loans	763,267	1,350,777	587,510
Movements in RA	(4,814,750)	(996,220)	3,818,530
Total	(838,113)	(1,424,476)	(586,363)

Note: Items in bracket indicate a surplus in the table above and below.

As can be seen from the table above, Council forecast a \$838k surplus across all funds. Council achieved a final unrestricted cash surplus of \$1.4m across all funds (including \$288k for water and \$128k for sewer which are also restricted). The final unrestricted cash result is therefore a surplus of \$1.007m in General Fund. This is a significant achievement for Council. A breakdown of the result by fund can be found in the table below:

Line Item	Budget	Actuals	Variance
General	(736,623)	(1,007,018)	(270,395)
Water	197,559	(288,635)	(486,194)
Sewer	(299,049)	(128,823)	170,226
Total	(838,113)	(1,424,476)	(586,363)

It should be noted that water and sewer funds are in effect restricted in Council's financial statements. As a result only the \$1.007m surplus from general fund is considered when calculating Council's final unrestricted cash balance, and this amount is always reduced by balance sheet movements (e.g. movements in receivables/provisions and payables).

Capital Expenditure

Council completed a record **\$15.8 worth of capital works** in the 2015/16 financial year. Significant capital achievements in the 2014/2015 financial year include:

- Completion of a significant amount of the Cobbora Transition Fund projects (\$1.7m);
- Near completion of the new RFS Fire Control Centre (\$1.92m)
- A significant spend on Council roads including:

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- \$3.3m on replacing timber bridges and the construction of new bridges at Mow Creek and Orana Crossing;
- \$2.3m on pavement rehab and blackspots works on regional and local roads
- \$700k on reseals;
- \$616k on re-sheeting;
- \$850k on town streets, ovals and parks including over \$200k on the heavy vehicle bypass in Coolah, numerous footpath projects funded under the Active Transport program and K&G and drainage works;
- Purchase of \$2.5m in new Plant & Equipment;
- Water and sewer infrastructure to a total value of \$885k;
- Other minor works totalling over \$1m.

Movements in Cash

Cash & Equivalents have increased by \$320k to \$15.712m in the 2015/16 financial year, with unrestricted cash increasing by \$359k. This increase in unrestricted cash is smaller than Council's unrestricted cash surplus due to \$638k of balance sheet movements that do not go through the P&L but have reduced the quantum of Council's unrestricted cash surplus.

RECOMMENDATION

1. That the statement in accordance with Section 413(2)(c) of the Local Government Act 1993, and Clause 215 of the Local Government (General) Regulation 2005, for the General Purpose Financial Statements for the year ending 30 June 2016 be made.
2. That the statement in accordance with the requirements of the Code of Accounting Practice in relation to the Special Purpose Financial Statements for the year ending 30 June 2016 be made.
3. That the statements be signed by the Mayor, Deputy Mayor, the General Manager and the Responsible Accounting Officer.
4. That the General Purpose Financial Statements and Special Purpose Financial Statements be referred to audit per the requirements of Section 413(1) of the Local Government Act 1993.

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Item 21 2016/17 Technical Services Works Program – Road Operations, Urban Services & Water Services

Division:	Technical Services
Management Area:	Road Operations & Urban Services
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Public Infrastructure & Services
Priority:	P13 Road networks throughout the Shire need to be safe, well maintained and adequately funded.

Reason for Report

The works program for the technical services division of Council for 2016/17 is presented for information.

Background

The 2016/17 works program including expenditure until the end of July 2016 for all projects in Technical Services is presented in attachment 1.0.

Attachment 2.0 contains a list of unsealed roads scheduled for maintenance grading over the next two months. Attachment 2.0 now also contains a list of roads which have been the subject of a maintenance request over the last month.

Issues

The works program presented in attachment 1.0 contains draft finish dates for each project.

Options

Council has discretion in relation to the capital works program and the works program in general. However, any changes must include consideration of funding sources, time requirements for pre construction activities, and impact on staff resources.

Financial Considerations

The works program in attachment 1.0 contains budget allocations and expenditure on the projects.

RECOMMENDATION

The 2016/17 works program presented in attachment 1.0 and attachment 2.0 is noted for information only.

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Attachment 1.0 – Technical Services 2016/17 Works Program

Task Name	Draft Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
Technical Services	Thu 06/07/17	21,537,216	597,814	5%
Asset & Design Services	Thu 29/06/17	58,600	3,098	5%
Survey equipment	Thu 29/06/17	12,000	0	0%
Eng design software	Thu 29/06/17	13,000	3,098	20%
traffic counters	Thu 29/06/17	7,500	0	0%
GPS handheld units	Thu 29/06/17	10,000	0	0%
Road Safety Programme	Thu 29/06/17	16,100	0	0%
Plan B	Thu 29/06/17	5,000	0	0%
Child Restraint	Thu 29/06/17	1,400	0	0%
Wksp Supervisors of L Drivers	Thu 29/06/17	1,200	0	0%
Bike Week	Thu 29/06/17	2,000	0	0%
Just Slow Down	Thu 29/06/17	4,000	0	0%
Free Cuppa for driver	Thu 29/06/17	2,500	0	0%
Fleet Services	Thu 29/06/17	2,530,000	47,070	0%
Minor plant purchases	Thu 29/06/17	15,000	0	0%
Plant & equipment purchases	Thu 29/06/17	2,515,000	47,070	5%
Road Operations	Fri 05/05/17	11,985,100	280,834	0%
RMS Work Orders	Thu 09/02/17	2,530,000	0	0%
Heavy Patching	Fri 09/09/16	500,000	0	5%
South Merrygoen	Fri 16/12/16	500,000	0	0%
Mendooran Widen	Fri 30/09/16	350,000	0	0%
Vegetation Control*	Wed 07/09/16	15,000	0	0%
North Mendooran Shlr widening*	Wed 05/10/16	35,000	0	0%
West Mendooran Shlr widening*	Fri 14/10/16	115,000	0	0%
Dunedoo Shlr widening*	Thu 09/02/17	75,000	0	0%
Resealing program	Fri 25/11/16	940,000	0	0%
Local Roads	Fri 28/04/17	4,513,274	202,363	0%
Local Roads reseals	Thu 30/03/17	577,937	0	0%
Spring Ridge Road	Thu 30/03/17	0	0	0%
Bugaldie Goorianawa Rd	Thu 30/03/17	42,400	0	0%
Baradine Goorianawa Rd (9000)	Thu 30/03/17	535,537	0	0%
Ropers rd (17000)	Thu 30/03/17	0	0	0%
Bugaldie Goorianawa Rd (6000)	Thu 30/03/17	0	0	0%
Andromeda Way (2500)	Thu 30/03/17	0	0	0%
Bingie Grumble Rd (5500)	Thu 30/03/17	0	0	0%
River Rd (3700)	Thu 30/03/17	0	0	0%
Digilah East Rd (6000)	Thu 30/03/17	0	0	0%
Spring Ridge Rd (6000)	Thu 30/03/17	0	0	0%
Merrygoen Rd (6000)	Thu 30/03/17	0	0	0%
Kanoona Rd (6000)	Thu 30/03/17	0	0	0%
Pine Ridge Rd (4000)	Thu 30/03/17	0	0	0%
Neilrex Rd (12000)	Thu 30/03/17	0	0	0%
Wyuna Rd (5600)	Thu 30/03/17	0	0	0%
Homeleigh Drive (1800)	Thu 30/03/17	0	0	0%
Avonside East Rd (6000)	Thu 30/03/17	0	0	0%
Tongy Rd (12000)	Thu 30/03/17	0	0	0%
Merryula Rd (6000)	Thu 30/03/17	0	0	0%

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Task Name	Draft Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
L R bridges & cwys	Fri 10/03/17	714,998	78,191	0%
Coonagoony bridge	Fri 30/09/16	260,868	74,144	30%
Ross Crossing Bridge - approaches	Fri 22/07/16	161,630	4,047	70%
Box Ridge Rd Cwy	Fri 26/08/16	52,500	0	0%
Mia Mia Rd - cwy	Fri 20/01/17	60,000	0	0%
Napier Lane(Garrawilla) - cwy	Fri 27/01/17	60,000	0	0%
Napier Lane (Mt Warwick) - cwy	Fri 17/02/17	60,000	0	0%
Quia Rd - cwy	Fri 10/03/17	60,000	0	0%
Leaders Rd - Cwy	Fri 01/07/16	0	0	0%
Local Road pavements	Fri 28/04/17	2,161,108	91,554	0%
Bugaldie Goorianawa Pave Rehab	Fri 22/07/16	125,576	51,469	100%
Neilrex Rd - Seal Pave rehab.	Fri 23/09/16	245,472	39,140	10%
Gentle Annie Rd - Pavement Rehab	Fri 03/03/17	250,000	0	0%
Neilrex Rd - unsealed pave rehab.	Fri 28/04/17	200,000	0	0%
Quia Rd - sealed pavement rehab.	Fri 14/10/16	200,000	0	0%
Rotherwood Rd - sealed rehab.	Fri 17/02/17	150,000	0	0%
Turee Vale Rd - sealed pave rehab	Fri 10/03/17	150,000	0	0%
Wyuna Rd - Extension of seal	Fri 23/09/16	200,000	945	0%
Piambra Rd - extension of seal	Mon 12/09/16	300,000	0	0%
Beni Xing Rd - safety	Fri 24/03/17	190,060	0	0%
Lawson Park Rd - sealed pave rehab	Fri 31/03/17	150,000	0	0%
Local Roads Gravel Resheeting	Thu 30/03/17	1,059,231	32,618	0%
Box Ridge Rd	Fri 12/08/16	93,561	12,160	10%
Uliman Rd	Fri 19/08/16	40,648	0	0%
Yuggel Rd	Sat 03/09/16	74,089	0	0%
Carmel Lane	Tue 18/10/16	47,728	0	0%
Narrawa (south)	Fri 12/08/16	17,700	773	0%
Boomley Rd	Fri 12/08/16	30,505	8,787	25%
Dinby Lane	Tue 25/10/16	50,000	0	0%
Newbank Lane	Fri 04/11/16	70,000	0	0%
Munns Rd	Fri 11/11/16	175,000	0	0%
Coolah airport	Fri 10/03/17	45,000	0	0%
Evans Rd	Mon 20/03/17	55,000	0	0%
Forans Lane	Thu 30/03/17	75,000	0	0%
Wyuna Rd	Fri 28/10/16	150,000	10,898	10%
Bourke & Halls	Wed 21/09/16	45,000	0	0%
Wingabutta Rd	Fri 30/09/16	90,000	0	0%
Regional Roads	Fri 05/05/17	4,921,826	78,471	0%
Regional Roads reseals	Fri 30/12/16	615,891	0	0%
Reseals Rd 1	Fri 30/12/16	615,891	0	0%
Reseals Rd 2	Fri 30/12/16	0	0	0%
Pavement Rehab	Fri 27/01/17	800,000	0	0%
Black Stump Way rehab.	Fri 27/01/17	800,000	0	0%
Baradine Rd Shlder widening	Fri 09/09/16	0	0	0%
Intersection Ashby Rd	Fri 05/08/16	0	0	0%
Black Spot programme	Fri 16/12/16	1,495,935	78,471	0%
Black Stump Way - Orana Rd	Fri 23/09/16	218,712	33,700	25%
Baradine Rd - Old Baradine Rd	Fri 16/09/16	98,143	44,771	50%

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Task Name	Draft Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
Timor Road - Shlder Rehab	Fri 28/10/16	350,000	0	0%
Purlewaugh Rd - Shlder widening	Fri 11/11/16	135,015	0	0%
Baradine Rd - widening, guardrail	Fri 16/12/16	525,065	0	0%
Vinegaroy Rd - pave rehab	Fri 23/09/16	169,000	0	0%
Regional Road Bridges	Fri 05/05/17	2,010,000	0	0%
Allison bridge	Fri 05/05/17	2,010,000	0	0%
Aerodromes	Fri 01/07/16	20,000	0	0%
Repainting of Coona terminal blding	Fri 01/07/16	20,000	0	0%
Urban Services	Fri 30/06/17	2,569,589	92,722	0%
Parks & Gardens	Thu 01/06/17	138,847	0	0%
Baradine	Thu 04/05/17	33,000	0	0%
Lions Park - internal path	Thu 04/05/17	15,000	0	0%
Lions Park - from Darling street	Fri 14/04/17	8,000	0	0%
Lions Park - shade renewal	Wed 07/12/16	10,000	0	0%
Binnaway	Thu 02/03/17	20,000	0	0%
Len Guy Park - softfall upgrade	Thu 02/03/17	20,000	0	0%
Coolah	Thu 04/05/17	45,000	0	0%
McMasters Park - path to toilet	Thu 06/04/17	25,000	0	0%
Softfall under playground equip	Thu 04/05/17	20,000	0	0%
Coonabarabran	Thu 01/06/17	5,847	0	0%
Timor Rock toilet	Thu 01/06/17	5,847	0	0%
Dunedoo	Fri 07/10/16	35,000	0	0%
Milling Park Irrigation System	Fri 07/10/16	35,000	0	0%
Ovals	Thu 01/06/17	297,000	3,700	0%
Netball Courts - Coonabarabran	Fri 24/03/17	200,000	3,700	0%
Bowen Oval - canteen bird proofing	Mon 12/09/16	8,000	0	0%
Robertson Oval - Amenities	Thu 01/06/17	30,000	0	0%
Baradine Oval Canteen	Fri 23/09/16	34,000	0	0%
Master plan	Fri 26/05/17	25,000	0	0%
Swimming Pools	Fri 14/04/17	180,193	0	0%
Baradine	Mon 28/11/16	61,060	0	0%
Shade structure	Mon 28/11/16	40,000	0	0%
Painting, stage 1 & 2	Fri 23/09/16	11,500	0	0%
Upgrade Kiosk & hot water	Fri 07/10/16	1,500	0	0%
Reconnection lights	Fri 30/09/16	8,060	0	0%
Coolah	Fri 07/04/17	67,000	0	0%
Rain tank & pump for irrigation	Fri 07/04/17	4,000	0	0%
Lighting over main pool	Fri 02/12/16	20,000	0	0%
Solar project to heat pool	Fri 31/03/17	43,000	0	0%
Coonabarabran	Fri 07/04/17	46,133	0	0%
Pool repairs	Thu 06/10/16	26,180	0	0%
Rain tank & pump for irrigation	Fri 07/04/17	7,000	0	0%
Hot water facility	Fri 07/10/16	12,953	0	0%
Dunedoo	Fri 16/12/16	5,000	0	0%
pool improvements	Fri 16/12/16	5,000	0	0%
Mendooran	Fri 14/04/17	1,000	0	0%
Upgrades to club room	Fri 14/04/17	1,000	0	0%
Town Streets	Fri 30/06/17	1,953,549	89,022	0%

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Task Name	Draft Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
Baradine	Fri 30/06/17	96,000	0	0%
Street reseals	Fri 01/07/16	48,500	0	0%
Namoi St (2000)	Fri 31/03/17	48,500	0	0%
Darling St (3000)	Fri 31/03/17	0	0	0%
Progress Ass'n - gardens	Mon 03/10/16	5,000	0	0%
Flood levee	Fri 30/06/17	20,000	0	0%
New garbage bins	Thu 03/11/16	2,500	0	0%
Footpath rehab	Thu 11/05/17	20,000	0	0%
Binnaway	Thu 25/05/17	166,600	0	0%
Street reseals	Fri 31/03/17	46,600	0	0%
Progress Ass'n - gardens	Mon 03/10/16	5,000	0	0%
Bullinda Street, new K & G	Fri 14/04/17	55,000	0	0%
Footpath Rehabilitation	Thu 11/05/17	10,000	0	0%
Shared path - Renshaw St to River	Thu 25/05/17	50,000	0	0%
Coolah	Fri 30/06/17	500,840	30,680	0%
Booyamurra St pave rehab	Fri 25/11/16	124,990	3,639	5%
Cycleway extension	Fri 26/08/16	37,250	27,041	90%
Street reseals	Fri 31/03/17	57,600	0	0%
Footpath rehabilitation	Thu 11/05/17	30,000	0	0%
Booyamurra St K&G	Fri 07/04/17	55,000	0	0%
Drainage study	Fri 30/06/17	16,000	0	0%
Goddard Street shared path	Thu 25/05/17	180,000	0	0%
Coonabarabran	Thu 08/06/17	700,709	58,342	0%
Cycleway underpass, MJC bridge	Fri 09/09/16	22,456	0	0%
Cycleway north of bridge	Fri 12/08/16	43,244	9,580	80%
Kerb blister, John/Cassilis	Fri 29/07/16	44,272	48,762	90%
Dalgarno, Western end Pave Rehab	Fri 14/10/16	19,327	0	0%
John St., K & G rehab	Fri 28/10/16	53,110	0	0%
Street reseals	Fri 31/03/17	118,300	0	0%
FP Rehab Dalgarno (John/Cowper)	Thu 08/06/17	20,000	0	0%
John ST. K&G rehab	Fri 16/09/16	20,000	0	0%
Street Trees - Cowper	Fri 21/10/16	30,000	0	0%
John Street - asphalt	Mon 28/11/16	10,000	0	0%
Drainage - Belar / Merebene	Fri 09/12/16	70,000	0	0%
Edwards Street - shared path	Fri 28/10/16	250,000	0	0%
Dunedoo	Fri 09/06/17	442,800	0	0%
Street reseals	Fri 01/07/16	54,800	0	0%
Talbragar St, Caigan to Bandulla	Fri 31/03/17	54,800	0	0%
Footpath rehab	Thu 08/06/17	20,000	0	0%
Dish - Yarrow at Bandulla, sth side	Fri 19/05/17	18,000	0	0%
Wallaroo St, drainage & sealing	Fri 09/06/17	350,000	0	0%
Mendooran	Thu 08/06/17	46,600	0	0%
Street reseals	Fri 31/03/17	16,600	0	0%
Footpath rehab.	Thu 08/06/17	30,000	0	0%
Warrumbungle Water	Fri 30/06/17	3,900,927	44,066	0%
Baradine	Fri 30/06/17	1,096,000	55	0%
Meter replacements	Wed 02/11/16	5,000	55	0%
Mains Narren, Walker to Queen	Wed 31/08/16	80,000	0	0%

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Task Name	Draft Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
Mains - Bligh to Castlereagh	Wed 28/09/16	50,000	0	0%
Renewal of treatment plant clarifier	Fri 30/06/17	961,000	0	0%
Binnaway	Thu 25/05/17	517,530	1,295	0%
Meter replacements	Thu 03/11/16	5,000	0	0%
Mains Ext - Yeubla St railway	Wed 19/10/16	70,000	1,295	10%
Back up bore	Thu 25/05/17	442,530	0	0%
Coolah	Fri 01/07/16	551,396	0	0%
Mains ext. Cliff Lane, Erwin St	Wed 14/12/16	40,000	0	0%
Meter replacements	Thu 03/11/16	5,000	0	0%
Standby pumps	Mon 28/11/16	5,000	0	0%
Mains Replace. Gilmore Street	Fri 27/01/17	30,000	0	0%
Mains replacement	Mon 27/02/17	60,000	0	0%
Back up bore	Thu 25/05/17	411,396	0	0%
Coonabarabran	Fri 30/06/17	1,267,871	42,406	0%
Mains Ext. Castlereagh St	Tue 15/11/16	100,000	2,111	10%
Mains replacement	Tue 13/12/16	50,000	0	0%
meter replacements	Thu 03/11/16	10,000	0	0%
Timor Fence repairs	Fri 30/06/17	151,261	0	0%
Tools	Fri 30/06/17	3,000	0	0%
Mains ext. Camp St, Namoi - Anne	Thu 02/03/17	60,000	1,792	10%
Mains ext. - under hwy to depot	Mon 08/08/16	60,000	0	0%
Raising Timor Dam wall - study	Fri 30/06/17	530,610	38,503	0%
Telemetry software	Fri 30/06/17	3,000	0	0%
Telemetry upgrade - all towns	Fri 30/06/17	300,000	0	0%
Dunedoo	Thu 29/06/17	53,000	0	0%
Tools	Thu 29/06/17	3,000	0	0%
Main replacement Wargundy st	Tue 07/03/17	50,000	0	0%
Mendooran	Thu 25/05/17	415,130	310	0%
mains extension	Fri 14/04/17	30,000	0	0%
Back up bore	Thu 25/05/17	385,130	310	0%
Warrumbungle Sewer	Thu 06/07/17	493,000	130,024	0%
Baradine	Thu 06/07/17	10,000	0	0%
Sewage Treat Plant - renewals	Thu 06/07/17	10,000	0	0%
Coolah	Tue 25/10/16	0	60,220	0%
Mains relining	Tue 25/10/16	0	60,220	0%
Coonabarabran	Fri 30/06/17	483,000	69,804	0%
Mains relining	Tue 22/11/16	100,000	59,417	0%
Tools - sewer rods	Fri 30/06/17	3,000	0	0%
Pump station renewal	Tue 25/10/16	30,000	10,387	0%
Mains Replacement Rehab	Tue 25/10/16	100,000	0	0%
Telemetry upgrade - all towns	Thu 01/12/16	200,000	0	0%
re -keying sewer sites	Fri 30/06/17	50,000	0	0%

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Attachment 2.0 – Schedule of completed maintenance grading of unsealed roads

Road Name	Category	Length
Blackburns Rd	3	1.2
Carmichaels Ln (Off Timor)	3	0.7
Cobborah Rd	1	9
Homeleigh Dr	3	3.3
Kanoona Rd	1	1.8
Lawson Park Rd	1	3.3
Mt Nombi Rd	1	3
Napier Ln	1	4.6
Narrawa Rd (South)	3	5.1
Pine Ridge Rd	1	5
Tibuc Rd	3	2
Wardens Rd	2	2.7
Wyuna Rd	1	6.3
Yuggel Rd	2	1.1

Unsealed Road - Upcoming Grading Maintenance program
Borambitty Rd
Bingie Grumble Rd
Borah Creek
Burma Rd
Digilah Rd
Marombmie Rd
Kerrawah Rd
Wardens Rd
Mt Hope Rd
Dennykymine Rd
Forans Lane
Evans Rd
Bourke & Halls Rd
Cumbil Rd
Creenaunes Rd

Maintenance requests received in the past month for unsealed roads
Banksia Rd
Bingie Grumble Rd
Borambitty Rd
Borah Creek
Burma Rd
Cobborah Rd
Digilah Rd
Gamble Creek Rd
Marombie Rd
Homeleigh Dr
Keech's Rd
Lockerbie Rd
Mancers Lane
Mt Hope Rd
Neible Rd
Oakey Ck Rd
Reddens Rd
Round Mtn Rd
Tibuc Rd
Uliman Rd
Walls Rd
Wardens Rd

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Item 22 Development Applications

Division:	Development Services
Management Area:	Regulatory Services
Author:	PA to Director Development Services – Kelly Dewar
CSP Key Focus Area:	Rural and Urban Development
Priority / Strategy:	RU 4 The attractiveness appearance and amenity of our towns and villages need to be improved

Development Applications (i) Approved – July 2016

Complying Development (Set Criteria) Development Application (Specialised Conditions)	Date Lodged	Date Approved	Applicant's Name	Location	Town	Type Of Development	Stop the Clock Referral Days
DA 24/2016	26/04/2016	27/07/2016	McEvoy's Earthmoving & Haulage P/I	Gardener Street	Coonabarabran	Industrial Building and Use of Land	77
DA 25/2016	26/04/2016	04/07/2016	P and J Project Services Pty Ltd	16-18 North Street	Coonabarabran	New Subdivision and relocation of carport	32
DA 27/2016	23/05/2016	29/07/2016	Carolyne Reid Boaz	20 Renshaw Street	Binnaway	Change of use and Refurbishment	0
DA 30/2016	16/06/2016	19/07/2016	Bianca Jane Gasson	49-51 John Street	Coonabarabran	Change of use	0

***Development from the January 2013 Wambelong Bushfires**

RECOMMENDATION

That Council note the Applications and Certificates Approved, during July 2016, under Delegated Authority.